

BOARD OF PUBLIC WORKS AND SAFETY
REGULAR MEETING
February 28, 2024

The Board of Public Works and Safety met for a regular session at City Hall on Wednesday, February 28, 2024, at 9:00 A.M. CST with the following members present: Clerk-Treasurer Cyndi Kidder; Board Member Steve Dodge, Jim Collins, and City Attorney Autumn Ferch. Mayor Dennis Estok was absent. There is no amendment to the agenda.

RE: APPROVAL OF MINUTES REGULAR MEETING 1/24/24

Minutes of the previous regular meeting were mailed to the Board Members prior to the meeting for their review. A motion was made by Steve Dodge to approve the minutes as presented. The motion was seconded by Jim Collins and passed by a vote of Two (2) ayes and No (0) nays.

RE: APPROVAL OF MINUTES SPECIAL MEETING 2/1/24

Minutes of the previous special meeting were mailed to the Board Members prior to the meeting for their review. A motion was made by Steve Dodge to approve the minutes as presented. The motion was seconded Jim Collins and passed by a vote of Two (2) ayes and No (0) nays.

RE: APPROVAL OF NEW HIRE – POLICE DEPARTMENT

Police Chief Chad Dulin spoke to the Board about replacing an officer who resigned. The Chief's recommendation for hire is Mathew Borkholder, he has already been through the interview process. A motion was made by Steve Dodge approving the hiring of the new officer. The motion was seconded by Jim Collins and passed by a vote of Two (2) ayes and No (0) nays.

RE: BID AWARD 2005 FORD F350

There were 6 bids received for the 2004 Ford F350. Steven Guy was the highest bid with \$3,000.00. Steve Dodge made a motion awarding the bid to the highest bidder. The motion was seconded by Jim Collins and passed by a vote of Two (2) ayes and No (0) nays.

RE: BID AWARD – 1997 CHEVY TATHOE

There were 9 bids received for the 1997 Chevy Tahoe. Jansen Rudd was the highest with \$1,777.00. Jim Collins made a motion awarding the bid to the highest bidder. The motion was seconded by Steve Dodge and passed by a vote of Two (2) ayes and No (0) nays.

RE: BID WARD – 108 S MCGILL STREET

There were 2 bids received for the property at 108 S McGill Street. Steve Dodge made a motion awarding the bid to Kelly and Kathy Caudill with their bid of \$4,000.00 and since they are the adjacent property owners. The motion was seconded by Jim Collins and passed by a vote of Two (2) ayes and No (0) nays.

RE: DISCUSSION OF INCREASE FOR WATER TAP FEES

Water Superintendent Tim Lindewald spoke to the Board about increasing the cost of a water tap installation for a new home. He is wanting to raise ¾" line rising to \$1,500.00 and a 1" line rising to \$1,700.00, due to material prices increasing. A short discussion was held. Steve Dodge made a motion to table the discussion until next month's meeting. The motion was seconded by Jim Collins and passed by a vote of Two (2) ayes and No (0) nays.

RE: 705 E NEW YORK (EUNICIA COCIOVVAN)

Building and Code Compliance Director Lonnie Boley informed the Board that the owner received the certified order on February 13. Director Boley said as of today there have been no significant changes. There will be a public hearing for the owner at the next Board of works Meeting on March 27, 2024.

RE: 304 E POTTER – STORAGE UNIT

Building and Code Compliance Director Lonnie Boley informed the board that on February 3rd the owner received an order to remove trash and debris from around the storage building. The owner has 20 days to comply. On February 14th another order to vacate for unit #28 was issued to the owner. A man identified to me as James Sobieck is staying in Unit #28. EMA was called on Friday February 23rd to do a welfare check for hazardous materials, since he is using a kerosene heater. The owner is attending the March 27, 2024, meeting.

RE: 253 E WASHINGTON – UPDATE

Building and Code Compliance Director Lonnie Boley informed the Board there has been zero done since the last meeting. The owner is supposed to come before the Board at the May meeting to verify he is in full compliance with the order.

RE: MELVIN ZEITERS PROPERTY – UPDATE

Building and Code Compliance Director Lonnie Boley informed the Board that his property manager has called and emailed several times about the fines, but nothing has been done. The owner has a public hearing at the next meeting on March 27.

RE: 18 S MAIN STREET – UPDATE (DOWNTOWN DEPOT)

Building and Code Compliance Director Lonnie Boley informed the Board that he has not received any insurance information or paperwork as requested at the last meeting. Owner Rob Neuberg promised to get this information to us.

RE: SUPERINTENDENT’S REPORT

Building and Code Compliance Director Lonnie Boley informed the Board he has been working on his normal daily compliance work, building permits, and dealing with complaints.

Assistant Police Chief Ken Pfof informed the Board the department had 469 call outs in January 2024. Officer Pittman is in the Academy until April. Officer Smith has completed his PERF testing.

Street Superintendent Jeff Borg informed the Board that he is trying to complete his required yearly salt purchase. The street crew has been prepping streets for paving. The grass strip in the Parkview Cal-da-sac has been removed. The Street paving should start at the end of April.

Water Superintendent Tim Lindewald informed the Board that his crew completed one tap, a bore, and a pit installation at 807 E Culver. They repaired a water main leak behind the funeral home, rebuilt a pit and raised a pit. They digitized all the tap records from 1980 to the present day for the Lead and Copper Inventory. Superintendent Lindewald gave kudos to AJ for his IT expertise and his help digitizing the records. The water Crew has also been doing their daily duties, completing locates, work orders and changing meters. A second office computer has been added to the water plant. Superintendent Lindewald approached the Board about purchasing a new jetter unit. Their 2014 jetter is broken and is \$7,500.00 to fix. Superintendent Lindewald has not got any estimates yet, but he did print off some pricing for used ones for sale. Jim Collins made a motion tabling this discussion. The motion was seconded by Steve Dodge and passed by a vote of Two (2) ayes and No (0) nays.

Sewer Superintendent Jason Clemons informed the Board the sewer crew assisted the water crew fixing water main break and helped the street department cleaning out street sweeper with the vac truck. Element Lab tested metals in the digesters. The crew have completed a ton of locates all around the City in the last month. Keith and Justin cleaned 12 lift stations, changed a lift float, and jetted 1,000 feet of sewer main. Superintendent Clemons supervised JD Excavating installing a new manhole, submitted MRO and DNR reports, changed out manhole risers and added new solid lids.

There being no further business to come before the Board at this time the meeting upon motion was duly adjourned.

Dennis Estok, Mayor

Attest: _____
Cyndi Kidder, Clerk-Treasurer