



**CITY OF KNOX PLANNING COMMISSION
101 WEST WASHINGTON STREET
KNOX, INDIANA 46534
574-772-5445**

Meeting Minutes: January 17, 2023

Members Present: Don Kring, Brent VanNorman, Jim Jenkins, Ron Parker, Jeff Houston, Todd Flagg, Sherry Cowen

Members Not Present: John Wilson, Dave Metz

Staff Present: Kenny Pfof, Justin Schramm

Staff Not Present: N/A

The January 17, 2023 Planning Commission meeting was called to order at 6:00 p.m. by President Kring. The Pledge of Allegiance and Roll Call was performed. Member Parker made a motion to accept the September 6, 2022 minutes, and Member Jenkins seconded the motion. Carried 7-0.

Re-Organization: Member Parker nominated Don Kring for President, and Member Cowen seconded the motion. There were no other nominations. The vote was unanimous, 7-0. Member Cowen nominated John Wilson for Vice President, and Member Parker seconded the motion. There were no other nominations. The vote was unanimous, 7-0. Member Parker nominated Member Cowen for Secretary, and Member Flagg seconded the motion. There were no other nominations. The vote was unanimous, 7-0. Member Jenkins made a motion to retain Justin Schramm as the Planning Commission attorney, and Member VanNorman seconded the motion. The vote was unanimous, 7-0. President Kring mentioned that Attorney Schramm has agreed to work per diam.

Upcoming Solar Projects in the Two-Mile Jurisdiction: President Kring mentioned the solar projects that will soon begin in the Two-Mile Jurisdiction, and he mentioned how the projects will be handled with the Starke County Planning Commission. Kenny Pfof advised the Commission that there was a meeting with the County last year. He said that the Knox Planning Commission will approve the site plans, making sure that all of the zoning

requirements are met. Once that has been done the County can issue the permits. Kenny also mentioned that the County will receive the permit fees.

Review of Ordinances for 2023: There was discussion on what the Commission needs to work on in 2023. President Kring mentioned that Territorial Engineering is working on a subdivision ordinance concurrently with the Commission, and hopefully one will get passed this year. It was also mentioned that a tech committee can begin working on other needed ordinances or amendments to ordinances.

Citizen Comments: N/A

There was no other business to be discussed.

Adjournment: Member Houston made a motion to adjourn. Member Parker seconded the motion. Carried 7-0. Adjourned 6:33pm.

Kenny Pfost
Director/Secretary