

## **Minutes from March 20, 2023 Knox Parks and Recreation Board Meeting**

### **Attendance:**

Board Members Present: Autumn Ferch, Glenn Barnes, Gary Dulin, and Lora Estok.

Board Members Not Present: Ruth Bailey, Nathan Bradley

Others Present: Karl Swihart, Mayor Estok, Gina Hullet, Edwin Buswell

Amendments to Agenda for March 20, 2023

- None

Acceptance of minutes from February 27, 2023: Motion – Glenn, 2<sup>nd</sup> – Gary. All in favor.

### **Public Comment**

- Gina Hullet – Judah’s foster parent is present to request permission to plant a tree in the park in memory of Judah.
  - o She would like to plant a tree with some of Judah’s ashes at the base of the tree with a plaque.
  - o There will be a ceremony on June 10<sup>th</sup> with a luncheon at the park.
  - o Mayor has looked into this and it is legal for them to put the ashes at the base.
  - o Motion to approve – Gary, 2<sup>nd</sup> – Lora. All in favor.

### **Presentation of Financials**

- No discussion

### **Old business**

- 5 Year Park Plan
  - o Edwin attended the meeting to review the park plan and the projects the board would like to see included.
  - o Board discussed the action plan matrix and the projects requested at the public input session.
    - Many projects in the matrix have been completed so they were removed and the board suggested some additions.
  - o A public hearing on the plan will be set once it’s finalized.
- Grant Status
  - o The grant has been submitted. We would have to make a 25% match, which we can afford. It will be early summer before we hear if the grant has been awarded.
- Memorial Bench
  - o Tanya has ordered the bench. They will be picking it up once its ready.
- Concession Agreement
  - o Require \$500 deposit for each and make sure no subleasing is included in the agreement.

## **New Business**

- Program Update
  - Karl provided updates on the youth basketball, adult basketball, and youth volleyball programs. Also, 2 of the art teachers at Knox schools are interested in doing art in the park programs this summer.
- Printer Request
  - Karl was in a need of a new printer. No one had an issue with him purchasing one.
- Northwest Health Donation
  - Karl received an email stating that a group of doctors wanted to make a donation of \$1,500 to go toward projects we are working on at the park.
- New Park Signs
  - New signs have been ordered for the skate park and ball diamonds.
- Baseball/Softball Update
  - There are 258 kids signed up.
- Bollards
  - The posts around the park that hold the wires to keep cars off the grass.
  - The wood ones are deteriorating. Replacing all of these would be expensive, so this is something that should be included in the park plan so if the board applies for a grant in the future these can all be replaced.
- Sponsorships
  - There are 3 banner sponsors, 9 team sponsors and 10 combos.
- New Playground Equipment
  - Jeremiah Patrick picked up playground equipment from OD schools when they replaced their equipment. The park can install whatever equipment we can use. The board agrees for Karl, Lora and Autumn to go look at the equipment and decide what can be used.
- Park Camping Rules
  - During softball tournaments people request to be allowed to camp in the park for the weekend, therefore we need to come up with camping rules for the park.
  - Things to include are: only allowed to camp for special events with prior approval by the superintendent, no electricity provided, \$50/night, and include something about limiting campfires.

## **Director's Report**

## **Board Member Comments**

- Motion to Adjourn – Glenn, 2<sup>nd</sup> – Gary. All in favor