

The Common Council of the City of Knox met in regular session Tuesday, April 11, 2023, in the City Hall at 6:00 P.M. CST with the following members present: Mayor Dennis Estok; Clerk-Treasurer Cyndi Kidder; Council Members Jeff Berg, Bill Gustafson, Sherry Cowen, Ron Parker, Donald Kring and City Attorney Autumn Ferch. There is no amendment to the agenda.

RE: APPROVAL OF MINUTES REGULAR MEETING 03/28/23

Copies of the previous minutes were mailed to the Council prior to the meeting for their review. Jeff Berg made a motion to approve minutes as presented. The motion was seconded by Sherri Cowen and passed by a vote of Five (5) ayes and No (0) nays.

RE: STARKE COUNTY YOUTH CLUB – IRENE SZAKONYI

Irene Szakonyi updated the Council on the Youth Club's Programs and upcoming events. Their Art Open House will be May 20<sup>th</sup> from 11AM – 1 PM at the Knox Community center.

The Annual Radio a Thon Fund Raiser is set for May 5<sup>th</sup> from 11 AM – 4 PM on WKVI.

RE: RESOLUTION #2023-RE4 – ADOPTING MANDATORY DIRECT DEPOSIT POLICY FOR ALL EMPLOYEES AND ELECTED OFFICIALS

Clerk-Treasurer Cyndi Kidder presented Resolution #2023-RE4 to the Council. Ron Parker made a motion approving Resolution #2023-RE4. The Motion was seconded by Bill Gustafson and passed by a vote of Five (5) ayes and No (0) nays.

RE: CLERK-TREASURER'S REPORT

The Community Crossing Matching Grant funding was received this week and street paving should start in July.

RE: MAYOR'S REPORT

1. Water is on in all the parks; splash pad will be turned on Memorial Day Weekend.
2. Dumpster Days are Saturday April 29 from 8 AM – 5 PM and Sunday April 30 from 11 AM – 5 PM. Citizens must have their ID and water bill with their city address on it.
3. City Wide Yard Sale is May 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> from 8AM – 4 PM. Moose parking lot will be available for people outside of city to set up. If you want your address, put on the map, call the Mayor's Office or Auditors Office. Maps will be available starting Mayor 4<sup>th</sup> at City Hall.
4. The 2<sup>nd</sup> round of fireworks sponsorship packets are going out this week.
5. 50/50 sidewalk project paperwork is due by 5/12/23 in the Clerk-Treasurer's Office.

RE: CITIZEN'S COMMENTS

California Township Trustee Shari Bartoli informed the Council that the Starke County Resource Committee will have a Fun Fair for July 22, 2023, at the Wythogan Park from 1 PM – 5 PM. She asked for volunteers to help and for City Officials to sit in the Dunk Tank. Linda Van Norman voiced her concerns about the Citywide Yard Sale being too early in the summer due to weather.

RE: VOUCHERS AND ALLOWANCES

The following properly filed vouchers (See Voucher Docket, APV #34165 - #34225) were presented and approved. There being no further business to come before the Council at this time the meeting upon motion was duly adjourned.

RESOLUTION #2023-RE4  
RESOLUTION AUTHORIZING MANDATORY DIRECT DEPOSIT  
FOR ALL EMPLOYEES AND ELECTED OFFICIALS

WHEREAS, the Clerk-Treasurer and the Common Council of the City of Knox, Indiana are responsible for prudent financial governance in all areas; and

WHEREAS, IC 36-4-10-4.5(b)(4) states that the Clerk-Treasurer has the authority to prescribe the manner in which creditors, officers, and employees shall be paid; and

WHEREAS, payroll by direct deposit not only provides timeliness, safety, and reliability of employees' pay it also reduces the City's exposure to fraud and theft; and

WHEREAS, The Common Council, Clerk-Treasurer and Mayor have reviewed the policy and found that it is in the best interest of the City of Knox to pay all current and prospective employees and elected officials by direct deposit; and

NOW, THEREFORE, BE IT RESOLVED that effective with the first pay in May 2023, the Common Council of the City of Knox, Indiana approves that all current, and prospective elected officials, full-time, part-time, and seasonal employees will be required to participate in mandatory direct deposit into a financial institution of the employee's choosing, as a term and condition of employment; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that effective with the first pay in May 2023 the Clerk-Treasurer's office will no longer issue a hard copy "live" paycheck to any elected officials or employees; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Wage and Hour of the Benefits section of the Employee Handbook, is hereby amended by adding a new Paragraph E as follows:

"Effective with the first pay in May 2023, all current and prospective elected officials, full-time, part-time, and seasonal employees are required to use direct deposit of paychecks. Payments by direct deposit will be made by Electronic Fund Transfer to a financial institution of the employee's choosing."

Approved and Adopted by the Common Council of the City of Knox, Indiana this 11th day of April 2023.

\_\_\_\_\_  
Dennis Estok, Mayor

Attest: \_\_\_\_\_  
Cyndi Kidder, Clerk-Treasurer