

BOARD OF PUBLIC WORKS AND SAFETY
REGULAR MEETING
November 23, 2022

The Board of Public Works and Safety met for a regular session at City Hall on Wednesday, November 23, 2022, at 9:30 A.M. CST with the following members present: Mayor Dennis Estok; Clerk-Treasurer Cyndi Kidder; Board Members Steve Dodge, Jim Collins, and City Attorney Autumn Ferch. There is no amendment to the agenda.

RE: APPROVAL OF MINUTES REGULAR MEETING 10/26/22

Minutes of the previous regular meeting were mailed to the Board Members prior to the meeting for their review. A motion was made by Steve Dodge to approve the minutes as presented. Motion was seconded by Jim Collins and passed by a vote of Three (3) ayes and No (0) nays.

RE: BIDS FOR KNOX INDUSTRIAL PARK IV SEWER EXTENSION PROJECT – REJECT ALL BIDS

Territorial Engineering LLC recommends that the Board rebid the project in the spring of 2023 since the bids exceeded the engineer's opinion of probable cost. Steve Dodge made a motion to reject all bids at this time. The motion was seconded by Jim Collins and passed by a vote of Three (3) ayes and NO (0) nays.

RE: REQUEST TO BE ADDED TO TOWING ROTATION LIST – PIT STOP

Carl Balaszek, owner of the Pit Stop came before the Board to request addition to the towing rotation for the City of Knox. A short discussion was held and the Board will take this under advisement. Steve Dodge made a motion to table this discussion until the next meeting. The motion was seconded by Jim Collins and passed by a vote of Three (3) ayes and NO (0) nays.

RE: 705 S EAST STREET – UPDATE

Building and Code Compliance Director Ken Pfof informed the Board that the owner has sealed up small holes and boarded up bigger ones. Mr. Wagoner will get a building permit today for the roof.

RE: 204 W BENDER – UPDATE

Building and Code Compliance Director Ken Pfof informed the Board that the owner's time has expired on her appeal. Director Pfof will proceed with the demolish procedure, and we will need to take bids for that. Jim Collins made a motion approving the start of the bid procedure. The motion was seconded by Steve Dodge and passed by a vote of Three (3) ayes.

RE: BOARD OF WORKS 2023 MEETING DATES

2023 BOARD OF WORKS MEETINGS

PLACE: KNOX CITY HALL

TIME: 9:30 A.M.

****Regular meetings held: 4th Wednesday of each month****

WEDNESDAY – JANUARY 25
WEDNESDAY – FEBRUARY 22
WEDNESDAY – MARCH 22
WEDNESDAY – APRIL 26
WEDNESDAY – MAY 24
WEDNESDAY – JUNE 28
WEDNESDAY – JULY 26
WEDNESDAY – AUGUST 23
WEDNESDAY – SEPTEMBER 27
WEDNESDAY – OCTOBER 25
WEDNESDAY – NOVEMBER 22
WEDNESDAY – DECEMBER 27

The 2023 Knox Board of Works meeting date schedule was presented to the Board. Steve Dodge made a motion approving the meeting schedule. Jim Collins seconded the motion, and it passed by a vote of Three (3) ayes and No (0) nays.

2023 HOLIDAY SCHEDULE

JANUARY	1st	SUNDAY - NEW YEAR'S DAY 2023 (OBSERVED MONDAY, JANUARY 2, 2023)
	16TH	MONDAY - MARTIN LUTHER KING, JR. DAY
FEBRUARY	20TH	MONDAY - PRESIDENT'S DAY
MARCH	NONE	
APRIL	7th	GOOD FRIDAY
MAY	29th	MONDAY - MEMORIAL DAY
JUNE	NONE	
JULY	4th	TUESDAY - INDEPENDENCE DAY
AUGUST	NONE	
SEPTEMBER	4TH	MONDAY - LABOR DAY
OCTOBER	9th	MONDAY - COLUMBUS DAY
NOVEMBER	11th	SATURDAY - VETERAN'S DAY - (OBSERVED FRIDAY, NOVEMBER 10TH)
	23RD	THURSDAY - THANKSGIVING DAY
	24th	FRIDAY - DAY AFTER THANKSGIVING
DECEMBER	24th	SUNDAY - CHRISTMAS EVE (OBSERVE TUESDAY, DEC. 26TH)
	25th	MONDAY - CHRISTMAS DAY
JANUARY	1st	MONDAY - NEW YEARS DAY 2024

**OCT. 31st 2023 TUESDAY - TRICK OR TREAT HRS. 5:30-7:00 P.M.

*If the holiday falls on Sunday, it will be observed on the following Monday, if it falls on Saturday, it will be observed on the preceding Friday. Exceptions may be made to this schedule when necessary.

The 2023 City of Knox Holiday Schedule was presented to the Board. Steve Dodge made a motion approving the Holiday Schedule. Jim Collins seconded the motion, and it passed by a vote of Three (3) ayes and No (0) nays.

RE: SUPERINTENDENTS REPORT

Sewer Superintendent Jason Clemons informed the Board his crew has been cutting sewer mains with the vac truck, cleaning manholes and videoing lines. They are still picking up leaves and leaves clogging pump returns. Brem's Co-op collected soil samples on Shilling land to check the PH level for land apply. Otes installed decals on the new service truck and thanks to the water department for the assistance cleaning a manhole that the vac truck couldn't reach.

Water Superintendent Tim Lindewald informed the Board that his crew have winterized the fountains and concession stands in the park, ran new electric to the new pavilion and fixed broken fire hydrant at the County Jail. They also put new pit on North Prettyman, retired a service on Spruce and had both trucks maintained. The interior roof was fixed and first of December they are starting exterior roof. Tim completed yearly inspection of water towers.

Park and Recreation Director Karl Swihart informed the Board that the Wythogan Park received sponsorships for 3 new scoreboards. The 2 old scoreboards will be fixed and moved to fields 1 and 5. All 5 diamonds will have working scoreboards for the 2023 season! Diamond 5 was cleared for sledding hills. They winterized all the power equipment. Pickleball and Disc Golf courts are covered and put up for the winter. The ice rink is up but not frozen. Indoor cornhole is on its second week of games and there are 17 teams competing this year.

Chief of Police Harold Smith informed the Board that Officer Dawson is doing training with the City Officers. Officer Brown is having surgery in January and will be out 3 months. Kenny Pfof was approved by PERF for the Detective job.

Building and Code Compliance Director Ken Pfof informed the Board that 105 S Bower is coming down by Christmas. The structural report for 18 S Main is completed and the City can Start demo soon.

There being no further business to come before the Board at this time the meeting upon motion was duly adjourned.

Dennis Estok, Mayor

Attest: _____
Cyndi Kidder, Clerk-Treasurer