



**CITY OF KNOX PLANNING COMMISSION  
101 WEST WASHINGTON STREET  
KNOX, INDIANA 46534  
574-772-5445**

**Meeting Minutes:** February 2, 2021

Members Present: Don Kring, Brent VanNorman, Jeff Berg, Jeff Houston, John Wilson, Dan Allen, Mark Simpkins

Members Not Present: Ron Parker, Todd Flagg

Staff Present: Kenny Pfof, Todd Wallsmith

Staff Not Present: N/A

The February 2, 2021 Planning Commission meeting was called to order at 7:00 p.m. by President Don Kring. The Pledge of Allegiance and Roll Call were performed. There was one amendment to the agenda. President Kring made Item #4A: Appointment of Mark Simpkins to the Commission by the Starke County Commissioners for the Two-Mile Jurisdiction seat. Member VanNorman made a motion to accept the January 14, 2021 minutes and member Houston seconded the motion for approval. Carried 6-0.

New Member Appointment: Member Berg welcomed Mark Simpkins to the Commission as the representative of the Two-Mile Jurisdiction appointed by the Starke County Commissioners.

Adding/Amending Ordinances: Secretary Pfof noted five ordinances that need to either be amended or added, which include:

1. Subdivisions
2. Drop Boxes(clothing & book)
3. Accessory Buildings(conex/intermodal containers)
4. Signs(including flags)
5. Solar Farms

Attorney Wallsmith noted that a flag ordinance which would prohibit derogatory language would note be a planning & zoning matter, therefore would need to be a City Council matter. President Kring said that he would like to begin working on the subdivision

ordinance, and he asked the members to study the current ordinance and look at other communities' subdivision ordinances.

Driveway Standards: Secretary Pfof presented the new Driveway Standards Ordinance that was amended and approved by the City Council. Attorney Wallsmith raised the question of what will be done if a driveway cannot be done safely or meet the specified guidelines.

Citizen Comments: N/A

Any other business: N/A

Adjournment: Member Van Norman made a motion to adjourn. Member Simpkins seconded the motion. Carried 7-0. The meeting was adjourned at 8:00 pm.

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Kenny Pfof  
Director/Secretary