



**CITY OF KNOX PLANNING COMMISSION  
101 WEST WASHINGTON STREET  
KNOX, INDIANA 46534  
574-772-5445**

**Meeting Minutes:** November 4, 2020

Members Present: Don Kring, John Wilson, Brent VanNorman, Todd Flagg,

Jeff V. Berg

Members Not Present: Jeff Houston, Ron Parker, Dan Allen

Staff Present: Todd Wallsmith

Staff Not Present: Kenny Pfof

The November 4, 2020 Planning Commission meeting was called to order at 7:00 p.m. by President Don Kring. The Pledge of Allegiance and Roll Call were performed. There were no amendments to the agenda. Vice President Wilson made a motion to accept the October 6, 2020 minutes and member VanNorman seconded the motion for approval. Carried 5-0.

Proposed Ordinance for driveways in the City of Knox and Zoning Boundary handed out. Table 9.2 was approved between Minimum Driveway between Commercial Driveways and adjacent street intersections. Vice President Wilson made the motion to accept and seconded by member Flagg. Carried 5-0. Discussion reference that all new driveways located on roads which are at least one intersection away from State Road 8 or State Road 35 shall be set back at least 12 feet from any adjoining property line. Vice President Wilson made the motion to accept 12 feet as the setback distance and seconded by member VanNorman. Carried 5-0. A Public Hearing will be held during the December 1, 2020 meeting.

Discussion to reference liaison between the Starke County Planning Commission and Knox Planning Commission. In addition, discussion to reference 2-mile jurisdiction. Sitting down with the Starke County Planning Commission was also discussed. City of Knox will no longer be issuing 2-mile jurisdictional building permits.

Member Berg spoke about using the Indiana Planning Association as a future resource tool and guide.

A site plan stamp for Starke County approvals by Plan Administrator Pfof to use was made to accept by Vice President Wilson and seconded by member VanNorman.

Attorney Todd Wallsmith spoke about being hired by Hoosier Solar Holdings and will have a 2-mile jurisdiction conflict thereof.

Vice President Wilson spoke about the need to store the Special Permits inside a separate book or area.

Citizen Comments: No public citizens in attendance.

Adjournment: Member VanNorman made a motion to adjourn. Member Berg seconded. Carried 5-0. The meeting was adjourned at 8:12 pm.

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Jeff V. Berg

Member/ Knox Plan Commission