

The Common Council of the City of Knox met in regular session Tuesday, May 25, 2021 in the Knox City Hall at 7:00 P.M. CST with the following members present: Mayor Dennis Estok; Clerk-Treasurer Cyndi Kidder; Council Members Jeff Berg, Bill Gustafson, Ron Parker, Sherry Cowen and City Attorney Autumn Ferch. Council Member Donald Kring was absent.

There were no amendments to the agenda.

RE: APPROVAL OF MINUTES – MAY 11, 2021

Minutes of the previous meeting were mailed to the Council Members prior to the meeting for their review. Jeff Berg made a motion, seconded by Ron Parker to approve the minutes as presented. Motion passed with Four (4) Ayes and No (0) Nays.

RE: RESOLUTION 2021-RE3: ESTABLISHING A POLICY FOR ELECTRONIC FUND TRANSFERS AND ONLINE BANKING

**RESOLUTION NO. 2021 – RE 3**

**A RESOLUTION ESTABLISHING A POLICY FOR ELECTRONIC FUND TRANSFERS AND ONLINE BANKING FOR THE CITY OF KNOX**

**WHEREAS**, the Clerk-Treasurer of the City of Knox finds it necessary and efficient to use Automatic Clearing House (ACH) and Electronic Funds Transfer (EFT) including online banking transfers for payments and deposits, pursuant to Indiana Code 36-1-8-11.5, and;

**WHEREAS**, the City Council now determines that it is reasonable and appropriate to authorize ACH and EFT including online transfer transactions pursuant to Indiana Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KNOX:**

**Section 1.** Automatic Clearing House (ACH) Transactions. ACH transactions are hereby authorized for the Clerk-Treasurer to make certain payments via ACH. Authorized payments include payroll, bond payments, and other accounts payable.

**Section 2.** Electronic Funds Transfers (EFT) Including Online Transfers. The Clerk-Treasurer is also authorized to use online transfers for the purpose of transferring funds to the Account Payable checking account from the General checking account as it relates to services in the process of paying claims/invoices.

**Section 3.** Documentation. The Clerk-Treasurer is required to maintain adequate documentation of the above-referenced transactions for future audits, as provided by law.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF KNOX, STARKE COUNTY, INDIANA, THIS 25<sup>th</sup> DAY OF MAY, 2021.**

Clerk-Treasurer Cyndi Kidder explained to the Council the reasoning for this resolution. Jeff Berg made a motion approving Resolution 2021-RE3, seconded by Bill Gustafson. The motion passed with Four (4) Ayes and No (0) Nays.

RE: APPROVAL TO BID OUT SOLID WASTE AND RECYCLE SERVICES

The Mayor and Council had a short discussion regarding the bidding out process. Ron Parker made a motion to approve the bidding out for solid waste and recycling services. The motion was seconded by Sherry Cowen and passed with Four (4) Ayes and No (0) Nays.

RE: MAYOR'S REPORT

1. Round III of the COVID grants application is available online on the City's website or in the Mayor's office. The application is due by 6/25/2021.
2. A Blight Clearance survey is also available on the City's website or in the Mayor's office. Only 55 have been filled out so far.
3. Tomorrow, Wednesday, May 26 is Movie in the Park. The magic show is at 7:30 P.M. and movie is at 8:30 P.M.
4. Fund Day in the Park is July 3, 2021 Sponsorship paperwork is due no later than June 1 to assure your business is included in the advertisements.
5. The parade sign- up for July 3, 2021 is open and due by June 25.

RE: COUNCIL ITEMS

Ron Parker asked what the movie was for Wednesday. It is Toy Story 4.

RE: CITIZEN'S COMMENTS - None

APPROVAL OF VOUCHERS

The following properly files vouchers (See Voucher Docket, APV #30671 through #30742) were presented and approved.

There being no further business to come before the Council at this time the meeting upon motion was duly adjourned.

\_\_\_\_\_  
Dennis Estok, Mayor

ATTEST: \_\_\_\_\_  
Cynthia Kidder, Clerk-Treasurer