

BOARD OF PUBLIC WORKS AND SAFETY
REGULAR MEETING
NOVEMBER 25, 2020

The Board of Public Works and Safety met in regular session at the Knox Community Center on Wednesday, November 25, 2020 at 9:30 AM CSX, with the following members present: Mayor, Dennis Estok; Clerk-Treasurer, Cyndi Kidder; Board Members Steve Dodge, and Jim Collins; City Attorney, Autumn Ferch.

There were no amendments to the agenda.

RE: APPROVAL OF MINUTES for 10/28/2020

Minutes of the previous meeting were mailed to the Board Members prior to the meeting for their review. Steve Dodge made a motion, seconded by Jim Collins to approve the minutes as presented. Motion passed with Three (3) ayes and No (0) nays.

RE: APPROVAL OF PAY APPLICATION #9 - THIENEMAN CONSTRUCTION. WWTP IMPROVEMENT PROJECT \$161,286.98

Steven Henschen from IPR gave the Board an update on the project. He stated that November 12, 2020 was the substantial completion date. The total completion date is December 11, 2020. A punch list of final completion tasks is being worked, moving the project forward towards the completion date.

A motion was made by Steven Dodge to approve Pay Application #9 \$ 161,286.98, seconded by Jim Collins. Motion passed with Three (3) ayes and No (0) nays.

Steve Dodge made a motion to approve the substantial completion certificate, the motion was seconded by Jim Collins and passed with Three (3) ayes and No (0) nays.

RE: SPECIAL LEAK ADJUSTMENT - 405 FEAR COURT

Utility clerk, Cheryl Runkle came before the Board to present the special leak adjustment requested for 425 Fear Court. Landlord Representative, Angela Sutton was also present. A leak was due to a broken line under the house, the tenant was out of town when the leak occurred.

Mayor Estok asked a few questions, and a short discussion was held. Steve Dodge made a motion approving an adjustment in the amount of \$490.55, seconded by Dennis Estok. The motion passed by a vote of Two (2) ayes and One (1) nay by Jim Collins.

RE: SPECIAL LEAK ADJUSTMENT-808 E MOUND STREET

Utility Clerk Cheryl Runkle came before the Board to present the special leak adjustment requested for 808 E Mound Street. The owner Kim Wallace spoke to the board about all the interior repairs performed trying to fix the leak. The leak was eventually found outside of the home and repaired. Dennis Estok made a motion to adjust her bill in the amount of \$236.89, seconded by Jim Collins. It passed by a vote of Three (3) ayes and No (0) nays.

RE: RECOMMENDATION TO FILL POLICE DEPARTMENT PATROLMAN POSITION

Chief of Police Harold Smith the Board he recommends Dave Combs for the Patrolman Position. Mayor Estok stated that Dave had worked for the City for 11 years previously, lives in Knox and knows the streets.

Steve Dodge made a motion to hire Dave Combs as the City's new patrolman. The motion was seconded by Him Collins and passed by a vote of Three (3) ayes and No (0) nays.

RE: 253 E WASHINGTON STREET UPDATE

Building and Code Compliance Director Ken Pfof updated the board on 253 E Washington Street. Ken is satisfied by the repairs that are completed on the West and South side. The address will remain under code enforcement while the net phase of repairs is made on the exterior of the home. Steve Dodge made a motion setting a time limit on the repairs, all exterior repairs must be completed by May 27, 2021. Jim Collins seconded the motion and it passed by a vote of Three (3) ayes and No (0) nays.

RE: SUPERINTENDENTS REPORTS

Building and Code Compliance Director Ken Pfof handed out to the board his monthly update report for their review.

Water Superintendent Tim Lindewald spoke to the Board about purchasing a shed for the Water Department grounds. Tim gave the Board two quotes he had received. The state and himself recommend this purchase to get their extra parts for repairs indoors out of the weather. Mayor Dennis Estok made a motion approving the purchase of a new shed not to exceed \$8,000.00, seconded by Steve Dodge. Motion passed by a vote of Three (3) ayes and No (0) nays. Lindewald also informed the Board that his department has completed 3 new pits/taps on Short Drive, 100 ft bore at Miller residence, winterized, changed out 10 meters and added 3 meters to New Construction. Tim commented that the new reading system Neptune was used for the first time yesterday. Hie entire City was read in 3 ½ hours.

Sewer Superintendent Jason Clemons informed the Board that his department has been doing the normal day to day operations, 2 new sewer taps and cleaning up the lift stations and storm drains with the Vac truck. The telescopic valve in

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digester 2 has dropped. Keith can fix it, but they will need help moving it back into place.

IDEM is now disapproving our method of testing for E coli, so we need a new testing system. The new system will be easier and more efficient. The new testing system is \$8,000.00 plus warranty costs. Dennis Estok made a motion approving the purchase of the new system needed for E coli testing. Steve Dodge seconded the motion and it passed with a vote of Three (3) ayes and No (0) nays.

There being no further business to come before the Board at this time the meeting upon motion was duly adjourned.

Dennis Estok, Mayor

Attest: _____
Cyndi Kidder, Clerk-Treasurer