

BOARD OF PUBLIC WORKS AND SAFETY
REGULAR MEETING
September 23, 2020

The Board of Public Works and Safety met in regular session at the Knox Community Center on Wednesday, September 23, 2020 at 9:30 AM CST, with the following members present: Mayor, Dennis Estok; Clerk-Treasurer, Cyndi Kidder; Board Members Steve Dodge, and Jim Collins; City Attorney, Autumn Ferch.

There were no amendments to the agenda.

RE: APPROVAL OF MINUTES for 8/26/2020

Minutes of the previous meeting were mailed to the Board Members prior to the meeting for their review. Steve Dodge made a motion, seconded by Jim Collins to approve the minutes as presented. Motion passed with Three (3) ayes and No (0) nays.

RE: APPROVAL OF PAY APPLICATION #7 - THIENEMAN, WWTP IMPROVEMENT PROJECT 18607480 CONSTRUCTION

Steve Henschen from JPR gave an update of the project. The substantial completion date needs moved out two weeks to October 12, 2020. The final completion will now need to be November 12, 2020. Steve Dodge made a motion to move the substantial completion date to October 12, 2020 and the final completion date to November 12, 2020 with no further extensions. The motion was seconded by Jim Collins and passed by Three (3) ayes and No (0) nays.

RE: 2021 CITY HOLIDAY SCHEDULE

Steve Dodge made a motion to approve the holiday schedule for 2021, the motion was seconded by Jim Collins. Motion passed by Three (3) ayes and No (0) nays.

2021 HOLIDAY SCHEDULE

January 1st-New Year's Day 2020, 18th-Martin Luther King Jr. Day, February 15th-President's Day, April 2nd-Good Friday, May 31st-Memorial Day, July 5th-Independence Day, September 6th-Labor Day, November 11th-Veteran's Day, 25th-Thanksgiving Day, 26th-Day After Thanksgiving, December 24th-Christmas Eve, 25th-Christmas Day, January 1st-New Year's Day 2022, October 31st 2021-Trick or Treat Hrs 5:30-7:00 PM.

RE: 2021 BOARD OF WORKS MEETING SCHEDULE

Jim Collins made a motion to approve the Board of Works meeting schedule for 2021, the motion was seconded by Steve Dodge. Motion passed by Three (3) ayes and No (0) nays.

2021 BOARD OF WORKS MEETINGS

PLACE: KNOX CITY HALL

TIME: 9:30 AM

Regular meetings held: 4th Wednesday of each month

January 27, February 24, March 24, April 28, May 26, June 23, July 28, August 25, September 22, October 27, November 24, December 22.

Re: 253 E WASHINGTON STREET - UPDATE

The property owner has met the deadline to close the exterior wall. Owners are doing a lot of work to their property. No further action needs taken at this time.

RE: 204 W BENDER STREET - UPDATE

The property owner was assessed a civil penalty of \$2,500.00 for non-compliance of an order.

RE: 6 N PEARL STREET - ADDITIONAL PENALTIES

The property owner was assessed an additional civil penalty of \$1,000.00 for non-payment of a previous assessed penalty.

RE: 8 S MAIN STREET - UPDATE

The 8 S Main Street demolition is completed. The buildings around the property are safer now. Further discussion and decisions will need to be made.

RE: SUPERINTENDENTS REPORTS

Street Superintendent Jeff Borg said his department is finishing up roadside mowing for the year. They have been winterizing their equipment. Jeff also informed the Board that the Community Crossing Grant Program will begin Friday September 25, 2020 through October 23, 2020.

Water Superintendent Tim Lindewald said his department has been working on their building, painting, and insulating it. They have also been completing work orders and locates. Tin thanked the Street Department and Sewer Department for their help with fixing a waterline leak this morning.

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Sewer Superintendent Jason Clemons said his department has been doing normal day to day operation. They have completed maintenance on all 13 lift stations, a lot of locates, 400' of forced main and painting. Jason has ordered a dumpster and is going to have Pete Kuchel do some additional concrete work.

Police Chief Harold Smith said the 2014 Dodge Police Car that hit a deer was totaled by insurance. Detective Eric Vanderhoef is off work for an injury not sustained on the job. Harold said they are very short handed now. Board Member Jim Collins asked Mayor Estok what can we do to help? Mayor Estok said they will have an executive meeting with Chief Smith to discuss options.

Plan Commissioner Ken Pfost has been doing regular code enforcement. He is working on having junk vehicles removed. Ken is also working with Bill Crase on the right-of-way on 500 E.

There being no further business to come before the Board at this time the meeting upon motion was duly adjourned.

Dennis Estok, Mayor

Attest: _____
Cyndi Kidder, Clerk-Treasurer