

BOARD OF PUBLIC WORKS AND SAFETY
REGULAR MEETING
August 26, 2020

The Board of Public Works and Safety met in regular session at the Knox Community Center on Wednesday, August 26, 2020 at 9:30 AM CST, with the following members present: Mayor, Dennis Estok; Clerk-Treasurer, Cyndi Kidder; Board Members Steve Dodge, and Jim Collins; City Attorney, Autumn Ferch.

RE: AMENDMENT TO THE AGENDA

Steve Dodge made a motion to add "JPR Pay Application #6 and 53 E Water Steet Leak Adjustment" to the agenda. Jim Collins seconded the motion. Motion passed with three (3) ayes and No (0) nays.

RE: APPROVAL OF MINUTES for 7/22/2020

Minutes of the previous meeting were mailed to the Board Members prior to the meeting for their review. Steve Dodge made a motion, seconded by Jim Collins to approve the minutes as presented. Motion passed with Three (3) ayes and no (0) nays.

RE: APPROVAL OF MINUTES OF SPECIAL MEETING 7/28/2020

Minutes of the previous special meeting were mailed to the Board Members Prior to the meeting for there review. Steve Dodge made a motion, seconded by Jim Collins to approve the minutes as presented. Motion passed with Three (3) ayes and No (0) nays.

RE: PUBLIC HEARING - 401 E LAKE STREET

Mayor Dennis Estok opened the Public Hearing. The Building and Code Compliance Director Ken Pfof informed the Board that an order to repair is in place for 401 E Lake St. the order consists of finish the roof, finish siding installation, and remove all junk and clean up yard. Ken Pfof said very little has been done to comply with the order, some yard junk has been removed. Ken Pfof served the property owner with a non-compliance notice, and still no work was done. Steve Dodge made a motion to enforce the \$2,500.00 penalty for non-compliance. The motion was seconded by Jim Collins. It passed by a vote of Three (3) ayes and No (0) nays. Mayor Estok closed the Public Hearing.

RE: 253 E WASHINGTON STREET - UPDATE

Building and Code Compliance Director Ken Pfof updated the Board on the property at 253 E Washington Street, good progress has been made at this time. Mayor Estok accepted the demo bid. Steven Dodge made a motion for last notices to all involved with notification of demo in 10 days. Motion was seconded by Jim Collins. Motion passed with Three (3) ayes and No (0) nays.

RE: 204 W BENDER STREET - UPDATE

City Attorney Autumn Ferch updated the Board that judicial hearing will be held on September 3, 2020 about the garage on the property.

RE: RIGHT-OR-WAY ACCESS - 500 E

A request was brought to the Board for approval for the Right-or-way Access on 500 East. 300 feet of access is needed to complete the work. Storm drains are being installed. Steve Dodge made a motion to approve access to the right-of-way with a memorandum of understanding signed. Jim Collins seconded the motion and the motion was passed with Three (3) ayes and No nays.

RE: BID AWARD OOR GRANT ROUND 2 - ROOFING

Christine Deutscher with Neighborhood Development gave a recap of the program thus far. She did a modification of award to extend to December 31, 2020. All work was suspended due to COVID 19. Only 1 bid was received for roofing. Ken Ward reviewed it and verified that it was fair and reasonable. Christine made a recommendation to accept the bid from Bergstrom for roofing the 2nd group of 5 houses. If Governor extends 4.5 then Christine suggests that we do another extension modification. Steve Dodge made a motion to accept the bid once we hit stage 5. Jim Collins seconded the motion and the motion was passed with Three (3) ayes and No (0) nays.

RE: SPCEIAL LEAK ADJUSTMENT - 53 E WATER

The Clerk-Treasurer summarized the homeowners, Mr. and Mrs. Jim Johnson, complaint. They said that due to work done on a hydrant they had to run their water extensively to get rid of sediment. Clerk-treasurer told them she could give them an adjustment of \$90.10. She also told them to call the office next time the have an issue so the water Department can go and flush the line because they are at the end of the line. Homeowner said they are constantly getting green/blue/brown cloudy water. Their water tastes horrible. Mrs. Johnson took sample to the Water Department. Mayor said he would have the Water Superintendent get with them to discuss water issues. Steve Dodge mad a motion to approve the leak adjustment. Jim Collins seconded the motion and the motion was passed with Three (3) ayes and No (0) nays.

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RE: JPR PAY APPLICATION #6

Steve Henschin from JPR gave an update of the project. Work is proceeding at a rapid rate. They expect September 28, 2020 as the substantial completion date and October 27, 2020 final completion date.

Pay Application #6 Thieneman \$267,378.64 was submitted for payment and reviewed by JPR and recommend approval. Motion to approve by Steve Dodge and seconded by Jim Collins, motion was passed by Three (3) ayes and No (0) nays.

RE: SUPERINTENDENT REPORT

Police Chief Harold Smith said there is nothing to report, he passed out monthly stats to members.

Plan Commissioner Ken Pfost has been doing Code Enforcement.

Sewer Superintendent Jason Clemons said his department has done 53 Locates, work orders, completed 2 taps on Short Dive, completed land application, went out and did inspections on site and completed the reports. Lewis Backhoe Company gave quotes for Myrtle Court project to do a forced main. Waiting for a quote for tree removal. H & T Electrical Company to do some electrical work.

Street Superintendent Jeff Borg said his department is doing Roadside mowing, trimming trees in alley and street. Crack sealing is on hold due to the temperature. Repaired storm water collection grating that created a washout in the road behind Dollar General.

Water Superintendent Tim Lindewald said his department refurbished the retention pond at the water plant. That brought backwash time down to reduce iron content. They backwash three time a week.

Ben Christianson and Scott Dunlap from Utility Supply spoke about the proposal for new meter reading system. Ben gave a report and answered questions. Mayor suggested taking the proposal under advisement and tabling the issue until having a meeting with the Water Superintendent and Utility Clerk to discuss it further.

There being no further business to come before the Board at this time the meeting upon motion was duly adjourned.

Dennis Estok, Mayor

Attest: _____
Cyndi Kidder, Clerk-Treasurer