

The Common Council of the City of Knox met in regular session Tuesday, August 11, 2020 in the Knox City Hall at 7:00 PM CST with the following members present: Mayor Dennis Estok; Clerk-Treasurer Cyndi Kidder; Council Members, Jeff Berg, Donald Kring, Bill Gustafson, Sherry Cowen, Ron Parker and City Attorney Autumn Ferch.

There were no amendments to the agenda.

RE: APPROVAL OF MINUTES FROM 7/14/2020

Minutes of the previous meeting were mailed to the Council Members prior to the meeting for their review. Don Kring made a motion seconded by Jeff Berg to approve the minutes as presented. Motion passed with Five (5) ayes and No (0) nays.

RE: ORDINANCE #2020OR11: ALLOWING CERTAIN CLAIM PAYMENTS IN ADVANCE OF COMMON COUNCIL MEETINGS

Clerk-Treasurer Cyndi Kidder announced by title and gave a brief description of the ordinance. A motion to approve Ordinance #2020OR11 was made by Jeff Berg and seconded by Bill Gustafson. Motion passed with Five (5) ayes and No (0) nays.

ORDINANCE #2020OR11

AN ORDINANCE TO ALLOW THE CLERK-TREASURER
OF THE CITY OF KNOX
TO MAKE CERTAIN CLAIM PAYMENTS
IN ADVANCE OF COMMON COUNCIL MEETING AND APPROVAL

WHEREAS, It is necessary for the Clerk-Treasurer of the City of Knox to pay certain claims, during the course of business, in a timely manner and prior to a regular meeting of the Knox Common Council; and

WHEREAS, Ind. Code § 36-5-4-12 allows the Knox Common Council to adopt an ordinance allowing the Clerk-Treasurer to disburse money for preapproved payments of claims for any lawful purposes; and

WHEREAS, the Knox Common Council believes that such authority shall assist the City in timely payment of services and goods, create cost savings for the City, and foster better working relationships with vendors and service providers.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Common Council of the City of Knox, Indiana that:

Section 1. Authority for Advanced Claim Payments. The Clerk-Treasurer and/or his/her designee shall have the authority and is directed to make payments of claims in advance of the Knox Common Council approval for the following types of expenses providing that the Knox Common Council confirms the disbursements and payment of claims at the next public meeting at which confirming payments are considered, namely:

- (1) Property or services purchased or lease from:
 - (a) The United States government; or
 - (b) An agency or a political subdivision of the United States government.
- (2) License fees or permit fees;
- (3) Insurance premiums;
- (4) Utility payments or utility connection charges;
- (5) Federal Grant Programs if:
 - (a) Advance funding is not prohibited; and
 - (b) The contracting party provides sufficient security for the amount advanced.
- (6) Grants of state funds authorized by statute;
- (7) Maintenance agreements or service agreements;
- (8) Lease agreements or rental agreements;
- (9) Principal and interest payments on bonds;
- (10) Payroll;
- (11) State, federal, and county taxes;
- (12) Expenses that must be paid because of emergency circumstances;
- (13) Non-taxable funds temporarily or tentatively held for payment to a specific purpose or person in the manner and at the times required by the terms of receipt of the funds;
- (14) Products or services the bid for which has been accepted by the Knox Common Council, the acceptance of the products or services has been approved by the Mayor, or his or her delegate;
- (15) Normal, routine business matters, such as mailing of utility bills, reimbursement to employees, refunds to customers, advance registrations, purchases made by the City that could incur a penalty or late charge if not paid by the vendor's designated due date, and the like; and
- (16) In the event that the Knox Common Council meeting is cancelled, an interim docket will be prepared and disseminated among the Council members and signed by the President of the Knox Common Council. If there is no objection by the majority of Council members, the vouchers on the interim docket will be approved at the next regular Knox Common Council meeting.

Nothing herein is intended to relieve the Clerk-Treasurer or the Knox Common Council of the lawful responsibilities and obligations generally required with respect to invoices, approval of invoices, or disbursement of funds in accordance with the laws of the state, as amended, in the rules and regulations of the supervising agencies thereof.

ADOPTED, PASSED AND ORDAINED, BY THE COMMON COUNCIL OF THE CITY OF KNOX, INDIANA, this 11th day of August 2020.

COMMON COUNCIL OF THE CITY OF KNOX:

 Jeff Berg, Council President

 Don Kring, Councilmember

 Sherry Cowen, Councilmember

 Bill Gustafson, Councilmember

 Ron Parker, Councilmember

Approved by the Mayor this 11th day of August 2020.

 Dennis Estok, Mayor

Attest: _____
 Cyndi Kidder, Clerk-Treasurer

RE: CLERK-TREASURER'S REPORT

Clerk-Treasurer Cyndi Kidder reminded the Council that several signatures were needed after this meeting on past minutes. She also thanked the Council for the sympathy card.

RE: MAYOR'S REPORT

- Fall Bash 2020 has been cancelled.
- Grant sponsored band "Magic Bus" has been rescheduled for July 2, 2021.
- Fun Day in the park July 3, 2021.
- OOR Grant, 2nd round of bids, opening Thursday August 13 at the Knox Community Center at 9:30 AM.
- Splash Pad will close September 8, 2020.

RE: COUNCIL ITEMS

- Bill Gustafson stated that the mural is finished, and it looks beautiful.
- Don asked if the 2020 census was going door to door in Knox yet? Other Council Members said yes they are and have seen them.

RE: CITIZEN'S COMMENT

Jacque Ryan with the Starke County Leader asked the Council if there is a Center going in on Lake Street. She was informed that will be discussed at the BZA meeting on Monday August 17 and to see Ken Pfost.

Michael Gallenberger with WKVI asked the Mayor if the band "Magic Bus" being rescheduled will still be paid by the Grant. The Mayor told him "yes it will".

RE: VOUCHERS AND ALLOWANCES

The following properly filed vouchers (See Voucher Docket, Voucher #29375 - #29512) were presented and approved.

There being no further business to come before the Council at this time the meeting upon motion was duly adjourned.

 Dennis Estok, Mayor

Attest: _____
 Cyndi Kidder, Clerk-Treasurer