

BOARD OF PUBLIC WORKS AND SAFETY
REGULAR MEETING
July 22, 2020

The Board of Public Works and Safety met in regular session at the Knox Community Center on Wednesday, July 22, 2020 at 9:30 AM CST, with the following members present: Mayor, Dennis Estok; Clerk-Treasurer, Cyndi Kidder; Board Members Steve Dodge and City Attorney, Autumn Ferch. Boardmember Jim Collins was absent.

There were no amendments to the agenda.

RE: APPROVAL OF MINUTES for 6/24/2020

Minutes of the previous meeting were mailed to the Board Members prior to the meeting for their review. Steve Dodge made a motion, seconded by Dennis Estok to approve the minutes as presented. Motion passed with Two (2) ayes and no (0) nays.

RE: AWARD OOR GRANT ROUND 2

The Bid Award will be rescheduled for August 26, 2020, at this time, no bids have been received.

RE: APPROVAL OF PAY APPLICATION #5 - THIENEMAN CONSTRUCTION - WWTP IMPROVEMENT PROJECT \$307,077.05

Board Member Steve Dodge made a motion to approve the pay application #5 to Thieneman Construction for the WWTP Project. The motion was seconded by Dennis Estok and passed by a vote of Two (2) ayes and No (0) nays.

RE: SPECIAL LEAK ADJUSTMENT - 53 E WATER STREET

This agenda item was tabled until next meeting. The property owner was not present, and no paperwork was submitted.

RE: PUBLIC HEARING - 253 E WASHINGTON STREET

Dennis Estok opened the public hearing. The property owner has been under enforcement since September 30, 2019. The property owner Valentin Negoj was present. Building and Code Compliance Director Ken Pfof gave the Board an update on the property. The roof is started but not nearly finished. The yard is mowed, and trash is removed. All other exterior work is not finished. Mr. Negoj informed the Board he is working on improving the Interior by stabilizing the floors then he will work on Exterior. Mr. Negoj said he cannot get anyone to work with him at this time.

Mayor Dennis Estok explained to Mr. Negoj, the City is receiving complaints from neighbors that the condition of his property decreases the value of the neighborhood homes. Mayor Estok said he needs to get the exterior done asap. Dennis Estok closed the public hearing. Steve Dodge made a motion to fine Mr. Negoj for non-compliance; however, the fine will be waived if the exterior work is completed within 30 days. The motion was seconded by Dennis Estok and passed by a vote of Two (2) ayes and No (0) nays.

RE: PUBLIC HEARING - 804 E LAKE STREET

Mayor Dennis Estok opened the Public Hearing. The property owner has been under enforcement since June 13, 2019. Per Building and Code Compliance Director, Ken Pfof. The property was declared "unsafe" in April 2020. The owner Sherri Finnegan was present, she stated it is all done now. Ken Pfof agreed that all violations were taken care of and no penalty will be enforced. Dennis Estok closed the Public Hearing. No action taken.

RE: 204 W BENDER STREET - UPDATE

The property owner has been under enforcement since April 2019. The grass has been mowed; no other violations have been taken care of. A telephonic case management conference will take place later today for the garage violations.

RE: 8 S MAIN STREET - PENALTY STATUS

The roof collapsed last year and only \$75.00 has been paid by the property owner in 2019 towards the \$2,500.00 fine. The property owner will give the property deed to the City for the remainder of the penalties due. Steve Dodge made a motion to table this until an updated title search can be done. The motion was seconded by Dennis Estok. Motion passed by Two (2) ayes and No (0) nays.

RE: 1 & 3 N MAIN STREET - UPDATE

Kenny Pfof reported that he inspected the fire escape and the repairs are completed. The property owner is almost done painting the fire escape. Steve Dodge made a motion for the City Attorney to withdraw the court case against the property owner without prejudice. The motion was seconded by Dennis Estok. The motion passed by Two (2) ayes and No (0) nays.

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RE: WWTP - JPR CHANGE ORDER #2 - EXTENSION OF TIME

Steve Henschen with JPR came before the Board for their consideration of a time extension for the WWTP Project. The extension is Change Order #2, which is for 56 additional days. Completion date would be September 28, 2020 and be in full operation on October 27, 2020. No additional cost will be added. Steve Dodge and Dennis Estok informed Steve Henschen with JPR that they want a meeting with Thieneman Construction next week to further discuss about the time extension.

RE: SUPERINTENDENT'S REPORTS

Sewer Superintendent, Jason Clemons informed the Board the Vac Truck is back from getting repairs done and is working well. The McGill Street lift station is having issues, we are trying to find valves. Jason asked if the Board would approve to pay .08 cents a gallon for Kevin Faulk to haul off sludge. Steve Dodge made a motion to pay Kevin Faulk .08 cents a gallon to haul off sludge. The motion was seconded by Dennis Estok. The motion passed with Two (2) ayes and No (0) nays.

Building and Code Compliance Director, Ken Pfof informed the Board, he has been working on normal ordinance violations, getting overgrown yards mowed and reminded everyone no chickens in the City limits.

Chief of Police, Harold Smith handed out his monthly update sheet. Officer Vanderheof is off work for Two (2) weeks due to an injury he sustained at home. Officer McKee hit a deer with the squad car, we have an estimate of \$7,800.00 to fix the car. Currently waiting on the insurance's decision.

Street Superintendent, Jeff Borg updated the Board. The 2019 Community Crossings Grant is completed. The 2020 Community Crossing Grant is currently on hold due to COVID19. The Street Department is working on a normal summer routine, mowing grass, street sweeping and cleaning up minor storm damage.

Water Superintendent, Tim Lindewald informed the Board his crew has been working on lines, and work orders. Tim is currently getting estimates to have the retention pond dug out.

Water Superintendent, Tim Lindewald introduced Ben Christian and Aaron Delong with Utility Supply Company. They spoke to the Board about their new system "Neptune 360". It is a data gathering system for water usage. System uses the Cloud for storage and helps determine leaks, reverse flows, and no flows. It can read meters, bill, and send out bills all in 1 day.

Mayor Estok and the Board thanked Utility Supply Company for the information. They requested the price for all costs involved in switching over to a new system before any consideration can be made.

There being no further business to come before the Board at this time the meeting upon motion was duly adjourned.

Dennis Estok, Mayor

Attest: _____
Cyndi Kidder, Clerk-Treasurer