

BOARD OF PUBLIC WORKS AND SAFETY  
REGULAR MEETING  
FEBRUARY 26, 2020

The Board of Public Works and Safety met in regular session at the Knox City Hall on Wednesday, February 26, 2020 at 9:30 A.M. with the following members present: Mayor Dennis Estok, Board Member Steve Dodge, Board Member Jim Collins, Clerk-Treasurer Cyndi Kidder, and City Attorney Autumn Ferch.

RE: AMENDMENTS TO AGENDA

Board Member Dodge made a motion to add Lisa Boyle to the agenda who is requesting a leak adjustment to her utility bill at 406 W Lafayette. Motion was seconded by Board Member Jim Collins and was passed by a vote of Three (3) Ayes and No (0) Nays.

RE: APPROVAL OF MINUTES

Copies of the previous regular meeting's minutes from January 22, 2020 were mailed to the Board Members for their review. Board Member Dodge made a motion to approve minutes as presented. Motion was seconded by Mayor Estok and was passed by a vote of Three (3) Ayes and No (0) Nays.

RE: LEAK ADJUSTMENT - LISA BOYLE - 406 W LAFAYETTE

Utility Clerk Cheryl Runkle came before the Board to request a leak adjustment for Lisa Boyle at 406 W Lafayette. The Boyles had a leak which they hired someone to fix. Cheryl asked for a water adjustment of \$86.21 and a sewer adjustment of \$106.01. The total adjustment requested was \$192.22 plus the late fees.

Board Member Dodge made a motion to approve the adjustment. Motion was seconded by Board Member Collins and was passed by vote of Three (3) ayes and No (0) nays.

RE: REJECTION OF BIDS - SANDY ACRES CONCRETE PACKAGE FROM 1/22/2020

A motion was made by Board Member Dodge to reject the bid for the Sandy Acres Concrete Package that was accepted at the last meeting. Motion was seconded by Board Member Collins and was passed by a vote of Three (3) ayes and No (0) nays.

RE: BID AWARD: SANDY ACRES EXCAVATION AND CONCRETE PACKAGE

City Attorney Autumn Ferch opened the bid for Sandy Acres Excavation and Concrete Package.

Pete Kuchel	\$28,600.00
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After a short discussion was held, Board Member Dodge made a motion to accept the bid of \$28,600.00 from Pete Kuchel.

The motion was seconded by Board Member Collins and was passed by a vote of Three (3) ayes and No (0) nays.

RE: BID AWARD: 2014 DODGE AVENGER (POLICE DEPARTMENT)

Mayor Dennis Estok opened the one bid for the 2014 Dodge Avenger. (The minimum bid was set at \$4,900.00).

Lake City Auto	\$5,000.00
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After a short discussion was held, Mayor Estok made a motion to accept the bid of \$5,000.00 from Lake City Auto. The motion was seconded by Board Member Collins and was passed by a vote of Three (3) ayes and No (0) nays.

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RE: PLANS FOR SEWER, WATER AND SPECS FOR COMMON COLLABS  
(TERRITORIAL ENGINEERING)

Dan Sellers with Territorial Engineering handed out specs and plans for all in attendance to review. Mr. Sellers explained the plans for sewer lines (1300 feet) and water lines (600 feet).

He also spoke about bids for excavating to cut down land for leveling, getting registered with the State and verifying utility lines and fiber optics. TIF funds will be used, so the Knox Redevelopment Commission will need to approve.

RE: SIDEWALK AND STREET SPECS FOR THE MEMORIAL - (TERRITIOAL  
ENGINEERING)

Territorial Engineering spoke about the plans for the Memorial on the Court House lawn. Ramps and sidewalks will be ADA accessible, reusing old limestone as edging and saving the brick road. Engineers will get drawings and design ideas to the Mayor and Board as soon as possible.

RE: 1 AND 3 N MAIN STREET - UPDATE

The Building and Code Compliance Director Kenny Pfof met with the property owner Pete Milev to inspect the properties on Tuesday February 25, 2020. The interior work is completed. The exterior brick is fixed, windows replaced, roof, painted entire exterior, old sign gone, and basement access repaired. The property owner is working on getting the fire escape fixed. He is looking for a repair company. Director Pfof is keeping property owner under enforcement until the fire escape is repaired. There is pending litigation, a court date is set for April 27, 2020. The board would like the property owner to finish all repairs by April 22, 2020 and attend the Board of Public Works and Safety meeting on that date.

Board Member Jim Collins made a motion on for the property owner to complete all repairs and attend the April 22, 2020 Board of Public Works and Safety meeting. Motion was seconded by Board Member Steve Dodge and was passed by a vote of Three (3) ayes and No (0) nays.

RE: SUPERINTENDENTS REPORT'S

Water Department: Tim Vogelzang presented an estimate of \$3,500.00 for the Aerator Inspection to be done by Peerless Midwest. After inspection is complete, if the Aerator needs to be cleaned, then they will have it cleaned by Peerless Midwest or do it themselves. After a short discussion by the Board, they would like a ballpark figure on repair/cleaning of the Aerator before a decision is made. The discussion was tabled until next meeting.

Wastewater Treatment Plant: Superintendent Kelly Clemons got a quote for Digester#1 T-Valve.

(just material) HP Thompson/Evoqua	\$9,769.51
(just material) BL Anderson	\$4,110.00
(labor) Industrial Installation	\$-0-

Kelly is guessing \$2,000.00 for install. With the digesters filling up and the fields next to the WWTP being to wet, we will need to haul it out. Kevin Faulk estimated a price per gallon .06 cents X 180,000 = \$10,800.00. The Board agreed to go ahead on the repairs to Digester #1.

Superintendent Kelly Clemons got quotes for a 8' - 9' deep manhole that needs replaced at Ellis and Roosevelt. The property is owned by the Knox Community Outreach Tabernacle. They are planning to build on the property soon.

Mark Milo	\$8,200.00
JD Excavating	\$8,750.00
J&K Excavating	\$4,000.00
Campagna & Son	\$4,089.48

The Board agreed to go ahead with this replacement. They left the decision up to Kelly either J&K Excavating or Campagna & Son.

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Superintendent Clemons also talked about the Clarifier Gates that have deteriorated. B.L. Anderson will provide the two new gates and seals for \$2,619.78. Industrial Installations will be installing new gates the week of March 9<sup>th</sup>. Installation is \$2,328.00. Our Wastewater staff will manage the by-pass pumps during the installation.

Superintendent Clemons finished her report by adding that a 4" waste valve in the basement of the plant will be changed out by her staff. Her plan to begin dewatering begins February 27, 2020. Then we wait for the ground to dry out.

Police Department: Chief Harold Smith reported the new 2019 Tahoe should be road ready in two to three weeks. The lights, accessories and graphics are almost all in.

The Police Department is in the process of hiring a replacement officer for Chris Kisela. We have 13 applications. Last weekend 10 applicants showed up for training, which included a written exam and an agility test. We are now down to 6 applicants currently. March 2<sup>nd</sup> and 3<sup>rd</sup> individual interviews will be conducted. A long discussion ensued about the possibility of hiring some part time officers.

Building and Code Compliance Director: Kenny Pfof reported he is continuing to do code enforcement inspections and sending out code enforcement letters.

Motor Vehicle Highway: Superintendent Jeff Borg was not present due to plowing snow. Jeff prepared a short report for Mayor Estok to read. The Street Department has been street sweeping, applying stone to alleys, servicing equipment and washing equipment.

There being no further business to come before the Board at this time the meeting upon motion was duly adjourned.

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Dennis Estok, Mayor

Attest: \_\_\_\_\_  
Cyndi Kidder, Clerk-Treasurer