

BOARD OF PUBLIC WORKS AND SAFETY
REGULAR MEETING
JANUARY 22, 2020

The Board of Public Works and Safety met in regular session at the Knox City Hall on Wednesday, January 22, 2020 at 9:30 A.M. with the following members present: Mayor Dennis Estok, Board Member Steve Dodge, Deputy Clerk-Treasurer Shari Spaid, City Attorney Autumn Ferch. Board Member Jim Collins and Clerk-Treasurer Cyndi Kidder were absent.

RE: AMENDMENTS TO AGENDA

Board Member Dodge made a motion to add Amie Carper to the agenda who is requesting a leak adjustment to her utility bill at 420 Star Court. Motion was seconded by Mayor Estok and was passed by a vote of Two (2) Ayes and No (0) Nays.

Board Member Dodge made a motion to add the bid opening for the sidewalk project for Sandy Acres Park. Motion was seconded by Mayor Estok and was passed by a vote of Two (2) Ayes and No (0) Nays.

RE: LEAK ADJUSTMENT – AMIE CARPER - 420 STAR COURT

Utility Clerk Cheryl Runkle came before the Board to request a leak adjustment for Amie Carper at 420 Star Court. She was billed for 30,000 gallons of water on her January 1 bill which was around \$366.00. She requested a check for leaks. It was discovered that the meter was leaking, which was repaired by the water department. The water department was not able to repair it until the following day because they were repairing a water main break. By the time Amie's leak was repaired another 67,000 gallons of water had gone through her meter to be reflected on her February 1 bill. Utility Clerk Runkle asked the Board to adjust her January 1 and February 1 bill to her normal billing. Motion was made by Board Member Dodge to adjust Amie Carper's January 1 and February 1 utility bill at 420 Star Court to her normal monthly billing. Motion was seconded by Mayor Estok and was passed by a vote of Two (2) Ayes and No (0) Nays.

RE: APPROVAL OF MINUTES

Copies of the previous regular meeting's minutes from December 26, 2019 were mailed to the Board Members for their review. Board Member Dodge made a motion to approve minutes as presented. Motion was seconded by Mayor Estok by a vote of Two (2) Ayes and No (0) Nays

Copies of the minutes of the special meeting on January 3, 2020 were mailed to the Board Members for their review. Board Member Dodge made a motion to approve minutes as presented. Motion was seconded by Mayor Estok and was passed by a vote of Two (2) Ayes and No (0) Nays.

RE: BID OPENING – COMMUNITY CROSSINGS GRANT PROJECT 1 & 2

City Attorney Autumn Ferch opened the following bids for the Community Crossings Grant Project 1 & 2:

Town & Country	\$478,353.45
Walsh & Kelly	\$424,783.13
E & B Paving	\$440,282.80
Reith Riley	\$411,169.30

After a short discussion was held, Board Member Dodge made a motion to accept the lowest bid of \$411,169.30 from Reith Riley pending review by the City Attorney. Motion was seconded by Mayor Estok and was passed by a vote of Two (2) Ayes and No (0) Nays.

RE: BID OPENING – SANDY ACRES AND WYTHOGAN PARK ASPHALT PROJECT

City Attorney Autumn Ferch opened the following bids for the Sandy Acres Park and Wythogan Park asphalt project:

Walsh & Kelly	\$12,920.00 Wythogan
	<u>\$23,910.00 Sandy Acres</u>
	\$36,830.00 Total

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Reith Riley	\$12,350.00 Wythogan
	<u>\$20,388.00 Sandy Acres</u>
	\$32,738.00 Total
E & B Paving	\$10,600.00 Wythogan
	<u>\$28,440.00 Sandy Acres</u>
	\$39,040.00 Total

After a short discussion was held, Board Member Dodge made a motion to accept the lowest bid of \$32,738.00 from Reith Riley pending review by the City Attorney. Motion was seconded by Mayor Estok and was passed by a vote of Two (2) Ayes and No Nays (0).

RE: BID OPENING – SIDEWALK PROJECT – SANDY ACRES PARK

City Attorney Autumn Ferch opened the following bids for the sidewalk project for Sandy Acres Park:

Pete Kuchel	\$12,430.00
Ed Filip	\$73,500.00
Covenant	\$69,750.00

After a short discussion was held, Board Member Dodge made a motion to accept the lowest bid of \$12,430.00 from Pete Kuchel pending review by the City Attorney. Motion was seconded by Mayor Estok and was passed by a vote of Two (2) Ayes and No (0) Nays.

RE: 6 N. PEARL STREET

City Attorney Autumn Ferch stated that she spoke to Lucy Valledares' attorney who told Autumn that Mrs. Valledares is in the process of getting a performance bond on the rehabilitation of her property but does not know if it has been done yet. A special meeting will be set between Mrs. Valledares' attorney and the City Attorney.

RE: SUPERINTENDENTS' REPORTS

STREET: Street Superintendent Jeff Borg reported to the Board that 125 loads of leaves have been picked up. The new tractor is operating good. All other equipment is in good working order.

WWTP: Superintendent Kelly Clemons presented the Wastewater Treatment Plant Annual Report for 2019. The Miffle furnace was repaired by McGrath. Parts and labor totaled to \$273.50.

Pump #1 tripped out on January 2. Pulled the pump out and found it was full of wipes.

Low level alarm caused by accumulated grease in the wet well on January 18.

Digester #1 - T-valve will need to be replaced. She is waiting on quotes. Seal has failed and mounting flange has deteriorated.

Scada computer was upgraded from Windows 7 to Windows 10.

November and December 2019 reports.

Getting quote for UV bulbs and accessories.

POLICE DEPT: Chief Harold Smith reported to the Board that there was ticking and tapping in 2014 Dodge Charger squad car. They took it to Town & Country in Plymouth. It needed various engine repairs amounting to \$2,300.00.

He is ordering equipment for the new Tahoe.

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Chris Kisela turned in his resignation on January 2. He is taking remaining vacation days taking him to January 24 as his last day paid. He has been hired as a resource officer in North Judson.

Building and Code Compliance Director Kenny Pfost: He has sent out rental registrations and contract registrations and renewals.

WATER DEPT: Water Superintendent Tim Lindewald reported to the Board that well #2 is back in service. They are waiting on second sample.

He asked for approval from the Board to get bids only on tuckpoint, insulation and siding for the water plant. He stated that the work they have done inside the plant has already made a big difference on the heating bill the last couple of months. Mayor Estok made a motion for the approval of Superintendent Lindewald getting quotes on tuckpoint, insulation and siding for the water plant. Motion was seconded by Board Member Dodge and was passed by a vote of Two (2) Ayes and No (0) Nays.

They fixed a water leak at 420 Star Court.

At 424 Cannon Drive they put in pit, pulled old curb stop and shut off at corp so there is no water under the driveway.

They changed 13 meters.

They put in curb a stop at the pit at 1009 Short Drive.

Scot Dunlap from Neptune informed the Board that by the end of 2020 we will be required to switch all utility customers to a cloud based software. He presented a quote of \$10,500.00. This amount includes the annual maintenance fee. Mr. Dunlap also discussed other options the City may want to look at in the future. A visual presentation was shown after the meeting was adjourned for those interested.

There being no further business to come before the Board at this time the meeting upon motion was duly adjourned.

Dennis Estok, Mayor

Attest: _____
Shari Spaid, Deputy Clerk-Treasurer

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