

BOARD OF PUBLIC WORKS AND SAFETY  
NOVEMBER 27, 2019

The Board of Public Works and Safety met in regular session at the Knox City Hall on Wednesday November 27, 2019 at 9:30 A.M. CST with the following members present: Mayor Dennis Estok; Clerk-Treasurer Jeff Houston; Board Members Jim Collins, Steve Dodge, and City Attorney Autumn Ferch.

RE: AMENDMENTS TO THE AGENDA

Steve Dodge made a motion, seconded by Jim Collins to add 2020 Sewer Budget and 2020 Water Budget to the agenda. Motion passed with Three (3) Ayes and No (0) Nays.

RE: APPROVAL OF MINUTES REGULAR MEETING 10/23/19

Minutes of the previous meeting were mailed to the Board Members prior to the meeting for their review. Steve Dodge made a motion, seconded by Jim Collins to approve the minutes as presented. Motion passed with three (3) Ayes and No (0) Nays.

Re: 2020 BUDGETS FOR WATER AND SEWER DEPARTMENTS

Clerk-Treasurer Houston presented the proposed 2020 Budgets for the Water and Sewer Departments. He explained that the budgets were internal documents only, that do not need to be approved by the state. This will help us keep track of different items and note if costs are starting to get out of line in one area or another. It also helps to plug in appropriations on our Keystone Software System so that categories don't run in the negative. He asked that the Board approve the estimated budgets.

Steve Dodge made a motion, seconded by Jim Collins to approve the budgets as presented. Motion passed with Three (3) ayes and No (0) nays.

RE: 2020 BOARD OF WORKS MEETING SCHEDULE

Mayor Estok presented the following 2020 Board of Works meeting schedule to the Board.

2020 BOARD OF WORKS MEETINGS  
PLACE: KNOX CITY HALL  
TIME: 9:30 AM

\*Regular meetings held: 4<sup>th</sup> Wednesday of each month\*

Wednesday: January 22, February 26, March 25, April 22, May 27, June 24, July 22,  
August 26, September 23, October 28, November 25, December 23

Steve Dodge made a motion, seconded by Jim Collins to approve the 2020 Board of Works Meeting Schedule as presented.

Motion passed with Three (3) ayes and NO (0) nays.

RE: 2020 CITY OF KNOX HOLIDAY SCHEDULE

Mayor Estok presented the following 2020 City of Knox Holiday Schedule to the Boardmembers.

2020 HOLIDAY SCHEDULE

January	1 <sup>st</sup> Wednesday-New Year's Day 2020 20 <sup>th</sup> Monday-Martin Luther King, Jr. Day
February	17 <sup>th</sup> Monday-President's Day
March	None
April	10 <sup>th</sup> Good Friday
May	5 <sup>th</sup> Tuesday-Election 25 <sup>th</sup> Monday-Memorial Day
June	None
July	4 <sup>th</sup> Saturday-Independence Day-Observed Monday July 6 <sup>th</sup>
August	None

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September 7<sup>th</sup> Monday-Labor Day  
October 12<sup>th</sup> Monday-Columbus Day  
November 3<sup>rd</sup> Tuesday-Election Day  
11<sup>th</sup> Wednesday-Veteran's Day  
26<sup>th</sup> Thursday -Thanksgiving Day  
27<sup>th</sup> Friday-Day After Thanksgiving  
December 24<sup>th</sup> Thursday-Christmas Eve  
25<sup>th</sup> Friday-Christmas Day  
January 1<sup>st</sup> Friday-New Year's Day 2021  
\*Oct. 31<sup>st</sup>, 2020 Saturday-Trick or Treat Hrs. 5:30-7:00PM\*

The Mayor noted that it still needs to be passed by the Council. The fourth of July has been moved to Monday so as not to conflict with the Family Fun Day in the park. Steve Dodge made a motion, seconded by Jim Collins to approve the holiday schedule as presented. Motion passed with Three (3) ayes and No (0) nays.

RE: PUBLIC HEARING: 6 N PEARL

Mayor Estok opened a public hearing about the condition of 6 N Pearl Street. No one representing the homeowner was present. On September 24<sup>th</sup> an order was issued to repair or demolish. The owner requested a Public Hearing. Yesterday afternoon she requested a delay due to the unavailability of her attorney. She is in California. The City Attorney has been in contact with her attorney.

The Mayor said he emailed her to say the City would not delay the public hearing. The City ordered the demolition of the property in 2016, but later agreed to give her a chance to repair the property.

Dennis Estok made a motion to require a \$25,000.00 cash performance bond by the December meeting, set up a new deadline of April 22, 2020 for completion of all work and assess a \$5,000.00 Civil penalty if, the structure isn't structurally sound, secured, repaired and the fence removed.

Steve Dodge seconded the motion. Motion passed with Three (3) ayes and No (0) nays.

The Mayor closed the public hearing.

RE: 253 W LOCUST - UPDATE

Building and Code Compliance Director, Kenny Pfof gave an update on 253 W Locust. He said the property had been cleaned up and all that was left was to remove some bags of trash.

Steve Dodge made a motion to modify the \$900.00 fine to zero. Jim Collins seconded the motion. Motion passed with Three (3) ayes and No (0) nays.

RE: 306 W LAMBERT - UPDATE

Pfof reported that he still hasn't been able to get inside of the house to conduct an inspection. The ownership of the property has passed to Fifth Third Bank after a husband and wife that owned it both passed away. Dennis Estok made a motion, seconded by Steve Dodge to direct Director Pfof to obtain an inspection warrant. Motion passed with Three (3) ayes and No (0) nays.

RE: SEWER PROJECT UPDATE

Ken Jones Sr., a representative from JPR Engineering gave an update on the Sewer Project. He noted that contracts have been signed and a pre-construction meeting is scheduled for November 28<sup>th</sup>. Excavation work is expected to begin before the start of next year to avoid having to dewater in the spring. The Mayor noted that the \$700,000.00 in grant money has been released. The bonds have also been sold.

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RE: SUPERINTENDENT'S REPORT

Jeff Borg, MVH Superintendent said he is ready to take delivery of the new John Deere Tractor. His department is still picking up leaves.

Water Superintendent, Tim Lindewald reported that his department has changed a water hydrant located by City Hall. They fixed a water leak on Washington Street. Both water towers have been inspected and the reports came back good. Well #2 is in the process of being rehabbed.

Sewer Superintendent, Kelly Clemons said they have land applied approximately 160,000 gallons. Twenty gallons of drinking water was donated by Overmeyer Water. The department has finished the fall cleaning of the lift stations. Jamie Dowd will be repairing the sewer line at Main. The estimated cost will be \$16,000.00 plus a possibility of dewatering.

Police Chief, Harold Smith said that officer Patrick McKee graduated from the academy and his one-year probationary time is over. He will now become a first-class Patrol Officer. The Chief taught a self-defense class to 23 women. Officer Kisela has been off work due to an injury.

There being no further business to come before the Board the meeting upon motion was duly adjourned.

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Dennis Estok, Mayor

Attest: \_\_\_\_\_  
Jeffery Houston, Clerk-Treasurer