

BOARD OF PUBLIC WORKS AND SAFETY
JUNE 26, 2019

The Board of Public Works and Safety met in regular session at the Knox City Hall on Wednesday, June 26, 2019 at 9:30 A.M. CST with the following members present: Mayor, Dennis Estok; Clerk-Treasurer, Jeff Houston; Boardmembers, Jim Collins, Steve Dodge, and City Attorney, Autumn Ferch.

RE: AMENDMENTS TO THE AGENDA

Steve Dodge made a motion to remove “Reserve Officer Guidelines – Policy SOP-023” from the agenda. Jim Collins seconded the motion. Motion passed with Three (3) ayes and No (0) nays.

RE: APPROVAL OF MINUTES

Minutes of the previous meeting were mailed to the Boardmembers prior to the meeting for their review. Steve Dodge made a motion, seconded by Jim Collins to approve the minutes as presented. Motion passed with Three (3) ayes and No (0) nays.

RE: UNCOLLECTIBLE UTILITY WRITE-OFFS

Clerk-Treasurer, Jeff Houston presented the following list of uncollectible utility write-offs to the Board.

Write Offs 2019

Acct no	Name	Balance
2091000	BLACK	19.41
1053001	BLIND	361.82
5125007	BLOOMFIELD	10.53
5074002	BREWER	14.14
5029002	BREWER	36.85
5075001	CLEMONS	17.66
6155006	COMBS	135.66
8305000	DECKER	55.48
4115002	ESCALANTE	36.03
5205001	HOWARD	32.15
4080000	HUDKINS	52.14
5025005	JAMIESON	36.59
7171005	KACKERT	115.70
1141004	KOTRAS	39.22
8150001	METHODIST	22.17
2068002	MITCHELL	57.38
8139000	MOOSE	232.23
3059006	NEWMAN	66.96
9087004	OLMSTEAD	52.14
5076003	POFF	43.47
7083007	PRANGER	24.98
5110005	ROBERTS	18.89
4054000	ROWE	37.88
6105002	SCHERF	27.31
9093001	SELBY	25.67
2053001	SHEPHERD	21.18
8038006	STAMPS	16.85
5175006	STEWART	46.62
6030001	TOLSON	91.27
6254002	WEST	45.91

TOTAL WRITE OFFS 1,794.29

BOARD OF PUBLIC WORKS AND SAFETY
JUNE 26, 2019

Clerk-Treasurer Houston said every effort had been made to contact the owners and collect past due bills. These accounts were either not lien able, liened for all that could be liened and this was what was left over, or the house was sold, or the account holder died.

In accordance with IC 36-9-23-33 the Clerk-Treasurer wanted the list presented to the Board and entered into the minutes.

Steve Dodge made a motion, seconded by Jim Collins to approve the write off list. Motion passed with Three (3) ayes and No (0) nays.

RE: SUPERINTENDENTS REPORT

MVH Superintendent, Jeff Borg reported that the Community Crossings projects of Mill and Fill and Overlay of asphalt are completed.

The pavement preservation project is in the scheduling process and should be completed yet this summer.

Three of the four sidewalk projects are complete. Awaiting completion is the project at the corner of Main and Washington, An ADA compliant curb will be installed there as part of that project.

Wastewater Superintendent, Kelly Clemons, reported that Engineering Firm Jones, Petrie and Rafinski will bring in preliminary drawings for the Wastewater Treatment Plant Project next week. The project calls for upgrades in the headworks and pretreatment system.

A clarifier rebuild is scheduled for July 10th. It will be shut down for a couple of days. North Cleveland Street has a sewer line that is not functioning well and may need work in the future.

Police Chief, Harold Smith reported that two police vehicles were involved in minor accidents. One had no damage and the other was about \$1,100.00 in cost.

The department is taking applications for reserve officers until July 29th. Chief Smith is holding an obstacle course for golf carts in the park this weekend. The police department is sponsoring it.

Building and Code Enforcement Director. Kenny Pfof reported that he sent out 19 code enforcement letters. The majority of them were for tall grass. The property owners will be billed if the City has to cut the grass.

Republican headquarters at 13 N Main is approaching the end of their 60-day time period to correct problems at the building. No progress has been made.

A final hearing is scheduled for September 3rd for 253 E Washington the owner has until July 17th to remove debris.

Lucy Valadares has appealed the Board's decision to order her to demolish a garage on her Bender Street property.

There being no further business to come before the Board at this time the meeting upon motion was duly adjourned.

Dennis Estok, Mayor

Attest: _____
Jeffery J. Houston, Clerk-Treasurer