

BOARD OF PUBLIC WORKS AND SAFETY
MAY 22, 2019

The Board of Public Works and Safety met in regular session at the Knox City Hall on Wednesday, May 22, 2019 at 9:30 A.M. CST with the following members present: Mayor, Dennis Estok; Clerk-Treasurer, Jeff Houston; Boardmembers, Jim Collins, Steve Dodge, and City Attorney, Autumn Ferch.

RE: AMENDMENTS TO THE AGENDA

Jim Collins made a motion to remove “Reserve Officer Guidelines – Policy SOP-023” from the agenda. Dennis Estok seconded the motion. Motion passed with Three (3) ayes and No (0) nays.

RE: APPROVAL OF MINUTES

Minutes of the previous meeting were mailed to the Boardmembers prior to the meeting for their review. Steve Dodge made a motion, seconded by Jim Collins to approve the minutes as presented. Motion passed with Three (3) ayes and No (0) nays.

RE: BID OPENING 50/50 SIDEWALK PROGRAM

Mayor Estok proceeded to open the following properly received Sidewalk Program Bids:

Covenant Concrete	\$15,100.00
Pete Kutchel	\$14,174.00

Jim Collins made a motion to award the bid to the lowest conforming bidder (Pete Kutchel) pending review by MVH Superintendent, Jeff Borg and City Attorney, Autumn Ferch. Steve Dodge seconded the motion. Motion passed with Three (3) ayes and No (0) nays.

RE: PUBLIC HEARING: 204 W BENDER – LUCIA VALLADARES

Mayor Estok opened a public hearing for 204 W Bender. The Mayor told the board they could rescind, modify or confirm the order to demolish that was issued by Building Inspector Kenny Pfof.

Inspector Pfof said he issued an order to demolish a garage at 204 W. Bender on April 18, 2019. The order was to demolish within 30 days. He said he received an engineering report from Kelly Engineering saying in their opinion the garage could be repaired. The roof is out. The roof collapsed. The walls are pushed outward. His suggestion was to proceed with the order to demolish.

Miss Valladares was present and asked the board to rescind the order. She said the Engineer said the building could be repaired. She said she has a contractor that can repair the garage for \$5,600.00 which is cheaper than building a new garage. It was noted that Ms. Valladares has owned the building for at least a couple of years and has had time to repair the house and the garage. She said she needed one month to finish the job. Mayor Estok said he was concerned that repairs could not be made for the price quoted. He also noted that very little is being done at another property she owns downtown.

Steve Dodge made a motion to modify the order to give her another 30 days. Motion died for lack of a second. Dennis Estok made a motion to confirm the order. Jim Collins seconded the motion. Motion passed with Two (2) ayes (Estok and Collins) and One (1) nay (Dodge).

Ms. Valadares asked about her right to appeal. City Attorney, Autumn Ferch gave her a copy of the appeal process. Mayor Estok closed the public hearing.

RE: 1 & 3 N. MAIN STREET – UPDATE

Building Commissioner, Kenny Pfof said nothing has been done on the outside of the distressed property at 1 – 3 North Main since the last meeting. City Attorney, Autumn Ferch said she met with the owner on May 15th and couldn't come up with an agreement of what and when things needed to be done. A bench trial is set for August 12th at 9:00 AM.

BOARD OF PUBLIC WORKS AND SAFETY
MAY 22, 2019

RE: SUPERINTENDENTS REPORTS

Acting Water Superintendent, Tim Vogelzang reported a broken water line at the Phillips 66 station. Over 3,000 gallons were lost with the police shutting off the water before the department could arrive.

The department will be installing a new pit and tap at 901 S. Portland. Four new homes are also being built on Highway 8 that will need new lines and meters.

Jeff Borg, MVH Superintendent reported that his department has begun street sweeping in accordance with the new ordinance. It will be done the 3rd Tuesday of each month from May through September.

The states share of Community Crossings Grant money has been deposited into the City's account.

Police Chief, Harold Smith said he has an officer on light duty and under doctor's care since May 1st.

Building and Code Compliance Director, Kenny Pfof said he issued an order to repair for a home at 253 East Washington. The deadline is set for July 16th.

Republican Party headquarters located at 13 N Main was given 120 days from May 3rd to do the required repairs.

He also sent out 10 code enforcement letters and made 32 inspections for code violations.

RE: PURCHASE OF CLARIFIER MAINTANANCE SERVICES

Wastewater Superintendent, Kelly Clemons, said two clarifiers were installed in the 1990's. They need to be serviced about every 10 years and have seals, bearings and brakes replaced. She presented three quotes of Cornerstone Stewards, Inc. of \$25,777.00. R.E. Crosby for \$27,350.00 and Industrial Installation Inc. for \$12,800.00.

Steve Dodge made a motion, seconded by Jim Collins to accept the lowest bid. Motion passed with Three (3) ayes and No (0) nays.

There being no further business to come before the Board at this time the meeting upon motion was duly adjourned.

Dennis Estok, Mayor

Attest: _____
Jeffery J. Houston, Clerk-Treasurer