

BOARD OF PUBLIC WORKS AND SAFETY
FEBRUARY 27, 2019

The Board of Public Works and Safety met in regular session at the Knox City Hall on Wednesday, February 27, 2019 at 9:30 A.M. CST with the following members present: Mayor Dennis Estok; Clerk-Treasurer Jeff Houston; Boardmember Jim Collins, Steve Dodge and City Attorney, Autumn Ferch.

RE: AMENDMENT TO THE AGENDA

Steve Dodge made a motion, seconded by Jim Collins to add “Computer Aided Dispatch Funding” to the Agenda. Motion passed with Three (3) ayes and No (0) nays.

RE: APPROVAL OF MINUTES REGULAR MEETING 01/23/19

Minutes of the previous meeting were mailed to the Boardmember prior to the meeting for their review. Steve Dodge made a motion, seconded by Jim Collins to approve the minutes as presented. Motion passed with Three (3) ayes and No (0) nays.

RE: 207-209 N ROOSEVELT ROAD – UPDATE

Building and Code Director Kenny Pfof gave an update on the condition of the distressed property at 207 – 209 N Roosevelt.

He noted that at the January 23rd Board of Works meeting the Board modified the order to Demolish to an Order to Rehabilitate. He sent the owner a schedule of repairs to be made. The final date for all repairs to be made is July 24th. He was satisfied with the progress made so far and it appears the owner will be able to meet the deadline.

RE: 1 & 3 N MAIN – UPDATE

Building and Code Director Pfof reported the owner of the distressed property at 1 & 3 N Main told him that new glass was to arrive on February 26th. The owner presented him with a job work order from Meyer Glass and Mirror, Inc. of Michigan City showing the job has been contracted. He noted that there may be an issue with the framing that he will address with the owner. The Mayor said there may be a need for an additional header installed and tempered glass used.

RE: COMPUTER AIDED DISPATCH – COUNTY REQUEST FOR MONEY

The Mayor presented a letter from the Starke County Board of Commissioners requesting the City join the new CAD system with the County. For the City to participate, it will run \$7,000.00 per year.

STARKE COUNTY
BOARD OF COUNTY COMMISSIONERS

February 1, 2019

RE: CAD Update – Request for Commitment

Dear, Mayor Dennis Estok:

The Starke County Sheriff’s Department is implementing a new Computer Aided Dispatch (“CAD”) system from Caliber Public Safety. The cost of making this much needed upgrade is significant. Therefore, the Sheriff and the Board of Commissioners are seeking a commitment from the City of Knox along with the other municipalities located in Starke County to pay certain costs directly attributable to their usage of the system commencing in calendar year 2020.

In order for the City of Knox to use the new CAD system for records, asset management, mds, reports and similar functions, the City of Knox will need licenses and maintenance. We are asking that you commit to funding the licenses and maintenance fees that your agencies will incur. To assist you in making this important decision, a quote from our vendor is attached.

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The Sheriff and the Board of Commissioners have agreed to fund the upfront costs stated in this quote, contingent upon your commitment to budget and fund the yearly subscription and maintenance costs incurred by your agency commencing on January 1, 2020. Any final agreement regarding licenses and maintenance would be strictly between you and the vendor, or course.

Participation by the city of Knox is voluntary. If you choose not to purchase licenses and maintenance, you will still be able to receive calls and times via email and handle asset management, records, evidence and reports through your own system. Generally, we expect that the county system will be capable of integration with other systems, but the county cannot warranty interoperability.

Our tentative 'go-live date' is the end of April. After we go live with the new CAD system, we will no longer use the PSIMS system currently provided by Cushing Systems.

After the new CAD systems 'go-live date', the county will not host the database for RMS, evidence and other asset management and reporting services. Passing off data hosting will improve integration with surrounding counties and with state records and reports and will also release us from responsibility for network security and stability and provide improved availability and device flexibility to the end users.

This is an important step forward for public safety in Starke County. Please feel free to ask questions and seek clarification as we seek to work together to serve the public in our communities.

Regards,
/s/Charles Chesak, President
Board of Commissioners of Starke County

Approved.
/s/Bill Dulin,
Sheriff of Starke County

RE: SUPERINTENDENTS REPORTS

MVH Superintendent, Jeff Borg, said the department received seven loads of salt for the season, which is approximately seventeen tons. Our commitment for the season is 200 tons. We must purchase at least 80% and can purchase up to 120% is needed.

Wind damage after last weeks storm was minimal with only one call in for a tree partially blocking Williams Street.

Wastewater Superintendent, Kelly Clemons reported that they received a FEMA reimbursement for flood incurred expenses of \$5,900.25. The department submitted and was approved for \$7,867.00. She placed a call to Cody Keef of Homeland Security to ask about the discrepancy but has not heard back.

The department is putting their biosolids into the drying beds. The beds are reaching their capacity. If they can't get into the fields, they may have to use bags and send them to a landfill.

The Superintendent explained the 811-dig system that the City employees train for each year.

Acting Water Superintendent, Tim Vogelzang reported that despite the recent frigid weather, there were no water main breaks and few freeze ups at homes.

Police Chief, Harold Smith reported that Charles Leonhardt is presently in his 7th week of training. He has eight more. Travis Schieber has started as the new Resource Officer as of February 1st.

Eighty women attended a self defense class on Saturday, February 16th that was hosted by the City of Knox. He thanked Dr. Ratliff for allowing it to be hosted at the school.

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The Chief reminded residents that it is time to get their golf cart permits.

Chief Smith noted that he was off work for almost a month with cracked ribs from a fall on the ice.

Building and Code, Kenny Pfof said he has been pushing to have people clean up along alleys. He has been doing rental registrations. He has sent out code compliance letters to several homeowners.

The Fire Department is going to pick up the new truck next week.

The Mayor said he would like all departments to have a list of their projects for this year so a list can be made of streets to be paved without disrupting projects.

There being no further business to come before the Board at this time the meeting upon motion was duly adjourned.

Dennis Estok, Mayor

Attest: _____
Jeffery J. Houston, Clerk-Treasurer