

BOARD OF PUBLIC WORKS AND SAFETY
JANUARY 23, 2019

The Board of Public Works and Safety met in regular session at the Knox City Hall on Wednesday, January 23, 2019 at 9:30 A.M. CST with the following members present: Mayor Dennis Estok; Clerk-Treasurer Jeff Houston; Boardmember Steve Dodge and City Attorney, Autumn Ferch. Boardmember, Jim Collins was absent.

There were no amendments to the agenda.

RE: APPROVAL OF MINUTES REGULAR MEETING 12/26/18

Minutes of the December 26, 2018 meeting were mailed to the Board Members prior to the meeting for their review. Steve Dodge made a motion, seconded by Dennis Estok to approve the minutes as presented. Motion passed by Two (2) ayes and No (0) nays.

RE: PUBLIC HEARING: 207-209 N ROOSEVELT ROAD

Mayor Estok opened a public hearing on 207-209 N. Roosevelt Road. Potential new owner Gary Reedy was present at the meeting. He stated that he intends to make all the necessary repairs as set forth by Building Administrator, Kenny Pfof. Pfof stated that current owner Janelle McCormick was given an order to repair and has not responded. An order to demolish was then issued.

Steve Dodge made a motion to allow Reedy six months to complete the repairs as long as the property sale is successful and periodic updates are given. Mayor Estok seconded the motion. Motion passed with Two (2) ayes and No (0) nays. Mayor Estok closed the public hearing.

RE: PUBLIC HEARING: 8 S MAIN

Mayor Estok opened the public hearing for 8 S Main. Mayor Estok reported that a structural engineer was hired to assess the building. The report came back that the building should be demolished. The owner told the Mayor he couldn't be present at the hearing and he did not send any representative.

Steve Dodge made a motion to keep the building under continuous enforcement, assess the cost of the engineer of \$2,250.00 and affirm the order of demolition. Mayor Estok seconded the motion. Motion passed with Two (2) and No (0) nays. Mayor Estok closed the public hearing.

Re: 1 & 3 N MAIN – UPDATE

Pete Medlev, the owner of the building at 1 – 3 N Main was present. Building and Code Enforcement Administrator, Kenny Pfof said the biggest remaining issue with the building now is the condition of the outside of the building. Mr. Medlev stated that he has been doing repairs inside the building.

The Mayor noted the outside was supposed to be completed first according to the schedule. Mr. Medlev said he has done trim, doors and repaired loose bricks. He noted that he could have been done now if he had just put up siding instead of new windows and frames.

Steve Dodge made a motion to require Mr. Medlev to complete the repairs and give an update in February. Mayor Estok seconded the motion. Motion passed with Two (2) ayes and No (0) nays.

RE: SUPPERINTENDENTS REPORT

MVH Superintendent, Jeff Borg reported that from Saturday January 12th to Saturday January 19th we received 8” of snow in 3 events and two days of freezing rain.

He has submitted his annual composting facility report for 2018.

His department has loaded and hauled 111 loads of grass, leaves and garden matter. 286 loads of brush and 32 loads of vacuumed leaves.

Acting Water Superintendent, Tim Vogelzang said he is going to coordinate with the Clerk-Treasurer's office to issue a freeze warning to protect homeowners water lines from freezing up.

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Wastewater Superintendent, Kelly Clemons said the department had received a 25-year service award from the National Weather Service for our participation of reporting precipitation, high and low temperatures, snow etc.

She completed the following annual report.

WASTEWATER TREATMENT PLANT REPORT
2018 VAC TRUCK USE

SANITARY SYSTEM

18,905	feet of sanitary mains cleaned
1,000 +/-	feet of sanitary mains root cut
2	routine cleaning of all (12) lift-stations
3	additional cleaning of lift-stations
18	manholes cleaned of silt/roots

STORM SYSTEM

20	catch basins cleaned
2	lines jetted
25' +/-	root cut

WATER SYSTEM AND PLANT assisted WTP, as needed

NON VAC TRUCK REPAIRS/IMPROVEMENTS

WASTEWATER PLANT & COOLECTION SYSTEM

Maintain 33 sewage pumps, 10 exhaust fans, 4 blower pacs w/motors, 8 furnaces. 4 electric heaters, auger & press.
Cleaned Silt from north aeration basin.
Cleaned silt from RAS basin multiple times.
Cleaned silt from 3 digesters, flushed ari distribution lines, changed diffusers.
Cleaned silt/grease from influent basin.
14' of 10" sanitary sewer repaired in alley at 407 S Heaton (J Dowd Exc).
90' of 10" sanitary sewer repaired in alley at Bender west of Portland (J Dowd Exc).
Replaced squirrel cage, pulley, belts, & igniter on pretreatment fresh air return unit (Reznor).
Spring biosolids application.
1939' – 10" sanitary sewers lined.
81' – 8" sanitary sewers lined.
Think GIS sanitary manhole layer added new layer with GPS data gathered in 2017.

585	Locates (Jun/Jul 223)
46	Work orders

MANHOLES

Replaced manhole rings and/or lids due to damage/age or to eliminate inflow; some included chimney restoration due to deteriorating bricks/interior structures.

NEW TAPS

1	Residential
0	Industrial/Commercial

OTHER

Installed lateral to park concession/restrooms
Watered flowers downtown during August
10 S Main-cleared debris from interior drain and exterior lateral

The department was awarded a \$700,000.00 grant for a new headworks, mechanical screening, grit removal, new pumps and force main.

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The City is still waiting for a FEMA check for \$7,867.00.

Blower #1 is being repaired at a cost of \$4,245.00 plus shipping.

The department repaired and painted the utility trailer, replaced the fenders and the lights and are now cleaning and painting the interior of the buildings.

Police Chief, Harold Smith passed out a monthly and yearly report of the department stats.

Chuck Leonhardt is currently attending the police academy in Hobart Indiana. Training will run from January 14th to April 26th.

The Chief has been working with the Mayor and School Superintendent on a Memorandum of Understanding about the new School Resource Officer. The new Resource officer is presently training with the John Cole, the Oregon Davis Resource officer. He will start in Knox on January 28th.

Building Commissioner and Enforcement Officer, Kenny Pfof said he is continuing to send out enforcement letters this winter. Several new homes are being built and will need permits and inspections.

There being no further business to come before the Board at this time the meeting upon motion was duly adjourned.

Dennis Estok, Mayor

Attest: _____
Jeffery J. Houston, Clerk-Treasurer