

The Common Council of the City of Knox met in regular session Tuesday December 26, 2018 in the Knox City Hall at 7:00 PM CST with the following members present: Mayor, Dennis Estok; Clerk-Treasurer, Jeff Houston; Councilmembers, Ron Parker, Bertha Blue, Don Kring, Jeff Berg and William Gustafson. City Attorney Leslie Baker was absent.

RE: AMENDMENT TO AGENDA

Jeff Berg made a motion to add the Starke County Economic Development Foundation Memorandum of Agreement to the agenda. Motion was seconded by Don Kring and passed with Five (5) ayes and No (0) nays.

RE: APPROVAL OF MINUTES

Minutes of the previous meeting were mailed to the Councilmembers prior to the meeting for their review. Bertha Blue made a motion seconded by William Gustafson to approve the minutes as presented.

RE: STARKE COUNTY ECONOMIC DEVELOPMENT FOUNDATION MEMORANDUM OF AGREEMENT

Councilmembers were furnished with a new proposed Memorandum of Agreement between the City of Knox and the SCEDF. The agreement outlines services the foundation will provide for the City such as grant writing, Industrial Park planning and marketing, industry and business retention and expansion and commercial district revitalization and development and consulting. The agreement will run for six months and will be reviewed. For those services the City agrees to pay \$75,000.00 per year. Don Kring made a motion seconded by Ron Parker to approve the agreement as presented. Motion passed with Five (5) ayes and No (0) nays.

RE: RECOMMENDATION TO AMEND THE CODE OF ORDINANCES – A&C2 DISTRICTS

Building Commissioner, Kenny Pfof said the Planning Commission voted to amend Ordinance #958, Title III. A-Agriculture District and Title IX. General Commercial District. The recommendation is to add the following Section 3 & 4 to each title:

Any structure used for residential purposes, that is located in an area zoned other than Residential, shall conform to the Residential Districts building standards and setbacks as set forth in the Residential Districts section.

Don Kring made a motion, seconded by Ron Parker to approve the amendment to the ordinance. Motion passed with Five (5) ayes and No (0) nays.

RE: RESOLUTION #979-TRANSFER OF FUNDS

Clerk-Treasurer Houston presented Resolution #979 Transfer of Funds to the council for their approval. Jeff Berg made a motion seconded by Bertha Blue to approve Resolution #979. Motion passed with Five (5) ayes and No (0) nays.

RESOLUTION #979
Transfer Funds
December 26, 2018

WHEREAS; the Clerk-Treasurer has advised the Common Council a Transfer of Funds is now required in the General, Motor Vehicle Highway, Park and Recreation, Riverboat, and CREDIT Fund.

BE IT RESOLVED; by the Common Council of the City of Knox that the Clerk-Treasurer is hereby allowed and directed to make the following Transfer of Funds:

GENERAL FUND:

Police Department	969.05 from 101005338-Training/Ammo 730.09 to 101005124-Special Clothing 238.96 to 101005441-Radio/Computer
Fire Department	375.64 from 101006337-Annual Pump Certification .89 to 101006221-Office Supply 374.75 to 101006444-Personal Protective Equip
Plan Commission	178.64 from 101008363-Computer Maintenance 147.97 to 101008221-Office Supply 30.67 to 101008332-Postage/Travel/Telephone
City Hall	253.85 from 101013340-Repairs/Maintenance 253.85 to 101013339-Custodian

MOTOR VEHICLE HIGHWAY FUND:

MVH	712.45 from 201009339-Snow Removal 480.00 to 201009131-Fica City Share 232.45 to 201009234-Gravel/Sand
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PARK AND RECREATION FUND:

PR	393.00 from 216010446-Tables, Fencing 127.00 to 216010131-Fica 216.00 to 216010301-Prof. Services 50.00 to 216010335-Utilities
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RIVER BOAT FUND:

RB	366.60 from 245001344-Repair Maintenance 366.60 to 245001339-Events
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Bertha Blue made a motion, seconded by William Gustafson to approve the guidelines as presented. Motion passed with Five (5) ayes and No (0) nays.

RE: TAX REFUND EXCHANGE AND COMPLIANCE SYSTEM (TRECS)

Clerk-Treasurer Houston explained that the Association of Indiana Counties created a clearing house that enables any local municipality to submit unpaid debts and that debtors Indiana personal income tax refund will be offset by that amount.

There is no charge to the municipality, but the debtor pays \$20.00 to the clearing house and 15% to the Department of Revenue. Such things as animal violations, demolitions, hydrant fees, weed liens, stormwater fees and nuisance violations could be collected. Debtors are notified by an official letter from the Department of Revenue and given a toll-free number to call for information. The City must have its governing body agree to the memorandum of understanding between the city and the Association of Indiana Counties acting as the Indiana Local Government Debt set off clearinghouse (TRECS)

Ron Parker made a motion, seconded by Don Kring to approve the agreement. Motion passed with Five (5) ayes and No (0) nays.

RE: CLERK-TREASURER'S REPORT

Clerk-Treasurer Houston reported that the City has paid off the 2012 bond on the Community Center. We are now only paying on the 2017 bonds.

Clerk-Treasurer Houston said he is not going to run for re-election next year but plans to work for the remainder of his term that ends in December of 2019.

RE: MAYOR'S REPORT

Mayor Dennis Estok reported that the Housing Rehab grant application has been submitted as of December 17th. The City won't be taking applications until we see if we are awarded the grant. That could be two to three months down the line.

The Mayor thanked the Council and Clerk-Treasurer for their work and cooperation the past year in all the events the City sponsored.

RE: VOUCHERS AND ALLOWANCES

The following properly filed vouchers (see Voucher Docket, Voucher #26631 - #26706 inclusive) were presented and approved.

There being no further business to come before the Council at this time the meeting upon motion was duly adjourned.

Dennis Estok, Mayor

Attest: _____
Jeffery J. Houston, Clerk-Treasurer