

BOARD OF PUBLIC WORKS AND SAFETY
JUNE 27, 2018

The Board of Public Works and Safety met for a regular session at the Knox City Hall on Wednesday, June 27, 2018 at 9:30 AM CST with the following members present: Mayor, Dennis Estok; Clerk-Treasurer, Jeff Houston; Boardmembers, Steve Dodge and Jim Collins; and City Attorney, Leslie Baker.

RE: APPROVAL OF MINUTES

Minutes of the previous meeting were mailed to the Boardmembers prior to the meeting for their review. Steve Dodge made a motion, seconded by Jim Collins to approve the minutes as presented. Motion passed with Three (3) ayes and No (0) nays.

RE: TERRITORIAL ENGINEERING – DRAINAGE – J.W. HICKS, INC.

Mike Lewellan from Territorial Engineering presented final plans for drainage for J.W. Hicks. The plans are now to turn a retention pond into a detention plan. It will require a new connection to the storm water system. This will accommodate both new buildings and potentially an additional facility. The connection will be on the West side of Kloeckner Drive.

Dennis Estok made a motion to approve the drainage plan as presented. Steve Dodge seconded the motion. Motion passed with Three (3) ayes and No (0) nays.

RE: BID OPENING: SEWER EXTENSION J.W. HICKS, INC.

Mayor Estok proceeded to open two properly received, sealed bids:

J.D. Excavating	\$45,854.00
Thomas Excavating	\$70,188.00

The Mayor noted that no bid bond was required.

Jim Collins made a motion to accept the lowest conforming bid pending review by the Engineer and City Attorney. Steve Dodge seconded the motion. Motion passed with Three (3) ayes and No (0) nays.

RE: MELVIN ZEITERS – CODE ENFORCEMENT

Mayor Estok said Kenny Pfof was on vacation but 407 W Lewis has been brought up to compliance and junk removed. Other units are progressing. No further action was taken at this time.

RE: 6 N PEARL – UPDATE

Mrs. Valadares presented final plans for the work being done on 6 N Pearl. She also outlined the improvements that have been made so far. The Board expressed their satisfaction with the progress so far.

RE: 1 & 3 N MAIN STREET – UPDATE

Mayor Estok said the old sign that the owner was ordered to take down has been removed. Some bricks were power washed on the side of the building. Steve Dodge noted that the back of the building is still in bad shape and the fire escape hasn't been fixed or replaced. Jim Collins also noted that the owner had agreed to do a lot more if an extension was granted last month.

City Attorney Baker suggested going through small claims to go after the owner. She said you could also file a lien against the property.

Steve Dodge made a motion to make a finding's of fact that the owner has not met requirements and to assess additional penalties and to pursue the owner personally. Jim Collins seconded the motion. Motion passed with Three (3) ayes and No (0) nays.

RE: BID OPENING: 2018 SEWER LINING

Mayor Estok opened the following three properly received sealed bids for the 2018 sewer lining project.

Insituform	Base \$ 90,071.00 – Alternate \$13,904.00 = Total \$103,975.00
Liqui Force	Base \$ 81,460.00 – Alternate \$16,280.00 = Total \$ 97,740.00
Layne Inliner	Base \$106,530.00 – Alternate \$23,760.00 = Total \$130,290.00

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Mayor Estok asked WWTP Superintendent Clemons what the alternate bids were for. She told the Board they were for an extra line she would like replaced; however after going over the figures, she said they could drop the alternate costs and just consider the base bids.

Mayor Estok made a motion to accept the lowest conforming bid of Liqui Force. Steve Dodge seconded the motion. Motion passed with Three (3) ayes and No (0) nays.

The Mayor asked Superintendent Clemons to do a bit more research on the company before proceeding because the City has not dealt with this company before.

RE: SUPERINTENDENTS REPORT

Kelly Clemons, WWTP Superintendent passed out the April land use report. She calculates that the City has saved about \$65,000.00 by not using an outside vendor. She also gave the Mayor four months of EPA reports (February through May).

Superintendent Clemons said that an important lift station that services much of the industrial park needs to be upgraded. She wants the value box rebuilt, and a bypass added in case the power goes down. Clemons received the following four bids for the project: R.E. Crosby \$16,915.00; Flow-Technics \$12,838.27; Ferguson \$12,692.00 (minus RMV); J.D. Excavating \$11,500.

Mayor Estok made a motion to approve the lowest bid. Motion passed with Three (3) ayes and No (0) nays. The Mayor said he wants the work done sometime yet this year.

Superintendent Clemons said the three panels that were ordered came in. John and McGill has been installed and is up and running, the one at Ellis and Roosevelt has been installed but is not connected at this time. We may have to replace pumps there.

MVH Superintendent Jeff Borg said the department is just doing routine summer work.

Water Department employee, Tim Vogelzang reported that on May 19th an electrical surge took out one of the computers. He has since bought a new laptop. The GIS representative came in and reprogrammed the software.

Police Chief, Harold Smith said the 2014 Dodge Charger was damaged. The door has now been replaced. The Tahoe has been striped and marked for the City.

Three applicants for the opened position of Patrolman have been tested. Background checks are being completed on all three. The Chief notified the Board that Daniel Byrd's probationary time is now up and he is considered permanent.

The Chief has been accompanying Building and Code Compliance Director, Kenneth Pfof in issuing Ordinance Violations.

There being no further business to come before the board at this time, the meeting upon motion was duly adjourned.

Dennis Estok, Mayor

Attest: _____
Jeffery J. Houston, Clerk-Treasurer