

BOARD OF PUBLIC WORKS AND SAFETY  
MARCH 28, 2018

979

The Board of Public Works and Safety met for a regular session at the Knox City Hall on Wednesday, March 28, 2018 at 9:30 AM CST with the following members present: Boardmembers, Jim Collins, and Steve Dodge; Clerk-Treasurer, Jeff Houston. Mayor, Dennis Estok and City Attorney, Leslie Baker were absent.

Boardmember Steve Dodge conducted the meeting.

RE: AMENDEMENT TO THE AGENDA

Steve Dodge made a motion to amend the agenda to add the opening of the fire truck bids. Jim Collins seconded the motion. Motion passed with two (2) ayes and No (0) nays.

RE: APPROVAL OF MINUTES REGULAR MEETING - FEBRUARY 18, 2018

Minutes of the previous regular meeting were mailed to the Boardmembers prior to the meeting for their review. Jim Collins made a motion, seconded by Steve Dodge to approve the February 28, 2018 minutes as presented. Motion passed with Two (2) ayes and No (0) nays.

RE: APPROVAL OF MINUTES SPECIAL MEETING - MARCH 12, 2018

Minutes of a Special Board of Works meeting held March 12, 2018 were mailed to the Boardmembers prior to the meeting for their review. Jim Collins made a motion, seconded by Steve Dodge to approve the minutes as presented. Motion passed with two (2) ayes and No (0) nays.

RE: OPENING OF FIRE TRUCK BID

Clerk-Treasurer, Jeff Houston proceeded to open the only bid received for the fire truck. The bid was from Toyne Inc. of Breda, Iowa for \$579,334.71. Discounts were offered for partial payment upon delivery of the chassis at Toyne or upon signing of the contract. Clerk-Treasurer Houston said it probably wouldn't be possible to take advantage of the discounts due to the bonding for the financing.

Jim Collins made a motion to accept the lowest conforming bid of Toyne Inc. pending review by the City Attorney and Fire Chief. Motion passed with two (2) ayes and No (0) nays.

RE: REQUEST FOR RESERVE OFFICERS

Police Chief, Harold Smith came before the board to request the addition of Reserve Officers to the Knox Police Department. He told the Board that Reserve Officers are unpaid officers who volunteer their time to help their community. They must complete State mandated training and continue training through the Police Department.

Chief Smith said the use of Reserve Officers is pretty common with Starke and Marshall Counties as well as Indianapolis utilizing them. It is hoped that the use of reserves will cut down on the \$14,000.00 to \$18,000.00 spent each year on overtime.

He stated that he had spoken to our insurance agent and since the department has few claims it should not affect our premiums. The Chief would like to add six reserve officers to be used for such things as basketball and football games and in the park in the summertime. Any potential candidates would come before the Board for their consideration.

Jim Collins made a motion to permit the addition of up to six Reserve Officers pending review by the City Attorney. Motion was seconded by Steve Dodge. Motion passed with Two (2) ayes and No (0) nays.

RE: PROPERTY @ 6 N. PEARL - UPDATE

Lucy Valadares, the owner of the distressed property at 6 N. Pearl came before the board to give an update on what is being done on her property.

The contractor is back on the site. Framing and demolition work is being done right now. She thinks the speed of progress will speed up when the framing is finished with siding, roofing and infrastructure being done next. She hopes to get all her project completed by the time allotted on her permit which is May 21<sup>st</sup>. Kenny Pfost, the Building and Code Compliance Director noted that she could be eligible for an extension at that time.

Ms. Valadares is also having plans drawn up for a repair project for her property at 204 W. Bender Street.

BOARD OF PUBLIC WORKS AND SAFETY  
MARCH 28, 2018

RE: PROPERTY @ 1 & 3 N. MAIN STREET – UPDATE

Kenneth Pfof, Building and Code Compliance Director reported that he had not talked recently to the owner of the property at 1 – 3 N. Main. One window still needs to be replaced. Also window framing will need to be replaced. He did talk to a contractor who asked for additional time to take down the sign because the weather needs to be pretty good to get on the roof and tie it off to safely hoist it from the building. Tuck pointing needs to be done. April 27<sup>th</sup> is the date all work is due to be done.

Jim Collins made a motion for no further action until the April Board Of Works meeting, and ask the owner to attend. Steve Dodge seconded the motion. Motion passed with Two (2) ayes and No (0) nays.

RE: SUPERINTENDENTS REPORT

MVH Superintendent, Jeff Borg reported that he is advertising bids for street paving. Bid opening will be held at the April Board of Works meeting. He is getting quotes for the new plow, dump body, salt spreader and hydraulic system for the Ford F-550 chassis. The department is starting spring operations now that the weather has broken. Most of the plow blades have been removed and the workers have begun street sweeping, picking up roadside trash, grading alleys and putting stone down where needed.

Wastewater Superintendent, Kelly Clemons was absent. In her place, Jason Clemons gave the department report. There were two instances where the department exceeded the limits during the recent flood. IDEM has been notified. Flows are returning to normal. Some smoke testing and camera work is being done to examine where infiltration is occurring. Two areas on Allen Drive and one Area in Parkview are being tested. The Vactor Truck bed and reed bed drains were both under water.

Bender Street sewers backed up. The department tried to jet vacuum the line to clean it out but the line is collapsed. Four contractors have been contacted to request bids to repair the lines. A spot repair of 50 to 75 feet will need to be done. After that is completed the line will need to be relined for about a 330 foot section. This past Monday a lift station pump burned up at McGill Street. A new one has been bought for under \$5,000.00 and will be installed upon delivery.

Chief of Police, Harold Smith reported the Dodge Charger is in the shop for repairs on the power steering and radiator. The Dodge truck is also to repair the piston rods and replacing of the heads. The 2018 Tahoe has arrived and needs to be outfitted.

Golf carts need to be inspected and licensed again for this year.

Building and Code Compliance Director Kenny Pfof handed out an activity report for his department for the month of February and a Fire Department Activity report for the first quarter of the year.

There being no further business to come before the board at this time, the meeting upon motion was duly adjourned.

\_\_\_\_\_  
Dennis Estok, Mayor

Attest: \_\_\_\_\_  
Jeffery J. Houston, Clerk-Treasurer