

BOARD OF PUBLIC WORKS AND SAFETY  
February 25, 2015

The Board of Public Works and Safety met in regular session at 9:30 AM CST at the Knox City Hall with the following members present: Mayor, Rick Chambers; Clerk-Treasurer, Jeff Houston; Boardmembers, Ed Blue, Jim Collins and City Attorney, Dave Matsey.

RE: APPROVAL OF MINUTES

Minutes of the previous meeting were mailed to the Boardmembers prior to the meeting for their review. Jim Collins made a motion, seconded by Ed Blue to accept the minutes as presented. Motion passed with Three (3) ayes and NO (0) nays.

RE: SUPERINTENDENTS REPORT

Water Superintendent, Todd Gardner made the following report: The winter has been relatively mild this year and as a result the City has had no frozen mains. Vacuuming the pits has helped. We did have 15 to 20 meters freeze and as a result we had to replace the freeze plates. Last winter we replaced about 120.

The superintendent said he has been working with the meter reps and they have an improved design of a Neptune meter. He will replace them as they go out with ones supplied by the company, perhaps for free, saving 30 to 40 thousand dollars.

There was a meeting on the 24<sup>th</sup> of February to discuss the application for the water grant. Among the issues he wants addressed in replacement of 2" galvanized lines in Brown circle and the looping of dead end water lines. Fire hydrants would be added. Lines would be extended down Mound to Myrtle and down Washington to Allen and to loop these lines also. He would also like to extend Williams to John Street.

The Superintendent said he has some issues with the rates because in the last couple of years the City has spent \$54,200.00 of hydrant money on water operations. Well number 3 still needs to be re-habbed and he needs some electrical work done.

Superintendent Gardner said he would like to update the water department building. He has quotes on insulation board and siding but not on windows yet. He thinks the upgrade could be done for about \$9,500.00. The water department has not been driving the 2003 ford truck. They are presently using the Tahoe when needed.

MVH SUPERINTENDENT Jeff Borg said he has a full salt shed and has used 80% of his allotment. The City has received about 32 inches of plow able snow this year. All equipment is in pretty good working order.

Wastewater Superintendent Kelly Clemons reported that as of January 1<sup>st</sup> she is required to submit DMR's and MRO's electronically. The departments Land Application permit expires soon. She will contact someone for help with filling out the paperwork (perhaps the Alliance of Rural Water).

Superintendent Clemons said they have replaced the bearings in the service truck six times since 2009. She would like to replace the 2005 V-10 with 68,000 miles with a ½ ton 4 wheel drive. We need new sludge pumps for digester 2 and 3. She may purchase new motors also.

The department has sent out surveys to business and restaurants. She will be checking for grease traps.

Police Patrolman Chris Kisela has been off several weeks on sick leave. He should return the second week of March.

Officer Vanderhoef will be going to the Academy in March and won't return until July. He presently has two auxiliary officers and is looking for a couple more. The crossing guard has missed a couple of shifts and we had a police officer fill in. He is working on updating the SOP's in his office. The Hummer has been transferred to Lake County. He is having some drainage issues in the building and may need a new garage door.

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Mayor Chambers noted that he is working with the City Attorney on a new towing protocol and should present it at the next board meeting.

There will be a Blight Elimination Grant meeting on March 18<sup>th</sup>. Some homes have been added to the list in case some houses are disqualified.

There being no further business to come before the board at this time the meeting upon motion was duly adjourned.

\_\_\_\_\_  
Rick Chambers, Mayor

Attest: \_\_\_\_\_  
Jeffery J. Houston, Clerk-Treasurer