

416

The Common Council of the City of Knox met in regular session on May 14, 2013 at 7:00 PM CST at the Knox City Hall with the following members present: Mayor, Rick Chambers; Clerk-Treasurer, Jeff Houston; Councilmembers, Linda Berndt, Don Kring, Jeff Berg, Ron Parker, Greg Matt and City Attorney, Dave Matsey.

RE: AMENDMENTS TO AGENDA

Mayor Chambers asked that two items be added to the agenda: Authorization to advertise for bid to demolish 2 & 4 N. Main as item 4-A and list of streets to be paved as item 4-B. Don Kring made a motion to add those items to the agenda. Ron Parker seconded the motion. Motion passed with Five (5) ayes and No (0) nays.

RE: APPROVAL OF PREVIOUS MINUTES

Minutes of previous meetings were mailed to the Councilmembers prior to the meeting for their review.

Greg Matt made a motion, seconded by Jeff Berg to accept the minutes of the April 9th regular meeting as presented. Motion passed with Five (5) Ayes and No (0) nays.

Greg Matt made a motion, seconded by Jeff Berg to accept the April 23rd minutes of the regular meeting as presented. Motion passed with Five (5) ayes and No (0) Nays.

Don Kring made a motion, seconded by Ron Parker to accept the minutes of the special meeting on April 30th as presented. Motion passed with Five (5) ayes and No (0) nays.

RE: THIRD AND FINAL READING, ORDINANCE #1136-REESTABLISHING CUMULATIVE CAPITAL DEVELOPMENT FUND

Greg Matt made a motion, seconded by Ron Parker to approve Ordinance #1136 for third and final reading by title only. Motion passed with Five (5) ayes and No (0) nays.

RE: AUTHORIZATION TO ADVERTISE FOR BIDS FOR DEMOLITION OF 2-4 N MAIN

Ron Gifford from the Starke County Economic Development Foundation came before the board with the Territorial Engineering spec. package for the demolition of 2 - 4 N Main including changes requested by the City Attorney.

The Mayor said he now needs authority to advertise for bids for the demolition. There will be a pre bid meeting June 10th and bid opening June 26th at the Board of Works meeting.

Greg Matt made a motion to authorize the Mayor to advertise for bids to demolish 2 - 4 N Main. Linda Berndt seconded the motion. Motion passed with Five (5) ayes and No (0) nays.

RE: STREET PAVING LIST

Mayor Chambers presented the following list of streets to be paved in 2013.

S Prettyman St, from John St to Potter St 24'X1460'=321 Ton

Delaware St, From Prettyman St to East St 21'X320'=62 Ton

Olson Dr, From Curve East 2"X16'923'=164 Ton

New York St, From Prettyman St to East St 21'X305'=59 Ton

Adams St, From Roosevelt Rd to Bower St 24'X1255'=276 Ton

North Roosevelt, From Lewis St to Division Rd 19'X990'-172 Ton

Don Kring made a motion, seconded by Ron Parker to accept the list as presented. Motion passed with Five (5) ayes and No (0) nays.

RE: ZONING ADMINISTRATOR REQUEST

Bruce Williams, zoning administrator requested the following changes to the zoning ordinance:

Amend Chapter 4 Article VI Section 251

ADD

K. New or Upgrades, Electric and Gas Service	\$50.00
L. Reconnect Electric and Gas Service after 90 days	\$50.00
M. Inspection not listed	\$50.00

Mayor Chambers and the City Attorney said it has to be written up as an ordinance. It will also need to be published. This issue will be brought back at another meeting with any additional requested changes included.

RE: ADDITIONAL FUNDING FOR LIFT STATION ALTERNATIVES AND CONTINGENCIES

Mayor Chambers explained that the bids for the lift station came in at almost exactly what Territorial Engineering estimated it would be. This would not leave enough money for alternates and contingencies. Up to \$20,000 should be in place before awarding the bid.

Don Kring made a motion, seconded by Greg Matt to approve spending up to \$20,000.00 for alternates and contingencies from sewer improvement for the Claybaugh lift station project. Motion passed with Five (5) ayes and No (0) nays.

RE: CLERK-TREASURERS REPORT

Clerk-Treasurer Houston reported on the yearly maintenance at the Community Center heating and cooling system. They repaired a broken pipe. The Clerk-Treasurer will get another bid for the proposed UV lights and better filters for the system. An efficiency rating was also done.

The fire department needs a total of three new doors (two at the Southside fire station and one at the City Hall station). They run about \$1,000.00 a piece. Two estimates were received for the one at City Hall. The fire department will present bids to the Council for the doors for the Southside Station that will be paid out of the Fire Department Budget. The City Hall Fire Department door will be paid for from Riverboat Revenue.

RE: FIRE DEPARTMENT DOOR AT CITY HALL

Linda Berndt made a motion to buy a door for the City Hall Fire Department from D.C. Garage Doors for \$1,097.70 to be paid for from Riverboat Revenue. Motion was seconded by Jeff Berg. Motion passed with Five (5) ayes and No (0) nays.

RE: CITY ATTORNEYS REPORT

City Attorney Matsey reported that he is still working on an ordinance dealing with outdoor displays. He is also working on a policy for the sign at the Community Center.

Attorney Matsey is still studying overtime and comp time policies for the City. He filed a release for the Griffith property and is working in the City's drug testing policy.

RE: MAYORS REPORT

Mayor Chambers said ten to twelve households are getting new water lines on Prettyman Street before the paving is done there. This has been a problem area for water pressure for a number of years.

The Mayor was called to the head start building recently. They will be going down to only one school bus, so many more parents will be dropping off their children there. They have requested a four way stop for the corner of East and Washington Street. The Mayor will research this and bring it back to the Council. He will also see what is being done on Lafayette and Portland to see if a four way stop needs to be installed there.

The insurance company will do training on June 5th on strain and sprain prevention.

Arrow Pest Control raised their rates from \$238.00 to \$248.00. He is going to put this out for bid.

The Police Department building is being painted. It should be about 65 hours of work. city is buying the paint.

The old laundromat has it's roof off.

The Environmental management organization is wanting to bring in a bin for clothes and shoes to be recycled. The company that does the recycling for profit, so they are resold or shredded.

RE: COUNCIL ITEMS

Ron Parker asked what is going to be done once 2 & 4 N. Main is torn down to the empty lot. The Mayor said that at this time it will be leveled and black dirt put on it. We will get this property and the one to the south appraised.

Jeff Berg said he had an updated job description of the Knox Planning Commission Administrator/Building Inspector. The Mayor and city Attorney are going to review and add to it and bring it back to the Council.

RE: VOUCHERS AND ALLOWANCES

The following properly filed vouchers (See Voucher Docket, Voucher #16562 - #16667 inclusive) were presented and approved.

There being no further business to come before the council at this time the meeting upon motion was duly adjourned.

Rick Chambers, Mayor

Attest:

Jeffery J. Houston, Clerk-Treasurer