

The Common Council of the City of Knox met in regular session at the Knox City Hall on Tuesday June 25, 2013 at 7:00 PM CST with the following members present: Clerk-Treasurer, Jeff Houston; Councilmembers, Greg Matt, Linda Berndt, Jeff Berg, Ron Parker, Don Kring; and City Attorney, Dave Matsey. Mayor, Rick Chambers, was absent. Council President, Greg Matt, conducted the meeting.

There were no amendments to the agenda.

RE: APPROVAL OF PREVIOUS MINUTES

Minutes of the previous meeting were mailed to the councilmembers prior to the meeting for their review. Linda Berndt made a motion seconded by Jeff Berg to approve the minutes as presented. Motion passed with Five (5) ayes and No (0) nays.

RE: 2014 SALARY ORDINANCE #1137 - 2ND READING

Clerk-Treasurer, Jeff Houston, presented corrected copies of Salary Ordinance #1137 to the Council. Jeff Berg made a motion seconded by Linda Berndt to approve Salary Ordinance #1137 with corrections on second reading by title only. Motion passed with Five (5) ayes and No (0) nays.

RE: BUILDING PERMIT FEE DISCUSSION

Clerk-Treasurer Houston read a report from the Mayor outlining a building permit fee amount issue. In August of 2012 a building permit was issued by former Building Inspector, Greg Matt for Sandra and Phillip Shepherd, 3800 East Mae Delano Drive. The permit was for a 24 X 40 ft addition to an existing pole barn and was charged \$192.00. The homeowner was told by the contractor that built the pole barn that normally permits are only \$75.00 and not \$192.00 (.20¢ a square foot times 960 square feet) for an Accessory building.

Council President Greg explained the building permit was an addition not an agricultural pole barn. This is paid by square foot. Mr. Matt said it needs to go to the Board of Works and if a refund is issued it should come from the general fund since that is where the money was deposited. Attorney Matsey said the question is whether the council should re-visit the fees that are charged. Councilman Jeff Berg wanted it noted that the Planning Commission will meet on Tuesday July 2nd and will discuss at length the permit fees. They will report back to the council. No official action was taken.

RE: CLERK-TREASURER'S REPORT

Clerk-Treasurer Houston presented the May garbage and recycling report. He also reported on the year to date totals. The solid Environmental Management district has been invoiced for \$6,500.00 for the refund for the recycling rebate.

Clerk-Treasurer Houston passed out a tentative calendar for the budget process this year. This calendar will need to be agreed to by DLGF representative Kurt Ott on July 16th.

Clerk-Treasurer Houston passed out copies of the form ones with budget numbers for the different departments. He told the council that once the budget is published, the council can only agree to the amount in each department or cut them, but not increase the amount.

RE: CITY ATTORNEY REPORT

City Attorney Dave Matsey reported that he attended the Municipal Attorneys Conference. One of the issues discussed was the utility termination notices. He has some suggestions for this. Also discussed was public forums and facebook editing on City sponsored sites.

The lease on the City Annex building to Nipsco is up. The City Attorney has researched the procedure to sign another lease. The first step in the procedure is to designate a disposal agent. An appraisal needs to be done and the publishing of a notice of bids.

Don Kring made a motion to designate the "purchasing agent" (Mayor Chambers) as the "disposal agent" for the Annex Nipsco rental unit. Linda Berndt seconded the motion. Motion passed with Five (5) ayes and No (0) nays.

RE: MAYOR'S REPORT

The Clerk-Treasurer read the following Mayor's report to the Council:

Mayor Chambers issued a proclamation for pastor George Heyboer for his 30 years of service to his Church and the City of Knox.

The Street Department has applied for a grant for \$2,681.00 for railroad crossing signs. The City applied last year, but the program ran out of money.

Insurance Services Offices last visited Knox in 2002 for an evaluation for insurance companies. Their rating determines the insurance rates for the Citizens of Knox. They will meet with the Building Commissioner in September.

This spring the schools of Starke County took an IREAD test. This test gauges the reading proficiency of 3rd graders. The following is the result:

Oregon Davis	40 took test	36 passed	90.0%
NJ - SP	83 took test	72 passed	86.7%
Knox	144 took test	130 passed	90.3%
Indiana Average			86.1%

