

BOARD OF PUBLIC WORKS AND SAFETY
SEPTEMBER 23, 2015

The Board of Public Works and Safety met in regular session at the Knox City Hall at 9:30 AM CST on Wednesday, September 23, 2015 with the following members present: Mayor, Rick Chambers; Clerk-Treasurer, Jeff Houston; and Boardmember Ed Blue, Boardmember, Jim Collins and City Attorney, Dave Matsey were absent.

RE: AMENDMENT TO THE AGENDA

Mayor Chambers made a motion, seconded by Ed Blue to add 705 and 707 Fisher Street Sewer Problem to the agenda. Motion passed with Two (2) ayes and No (0) nays.

RE: APPROVAL OF MINUTES

Minutes of the previous meeting were mailed to the Boardmembers prior to the meeting for their review. Ed blue made a motion, seconded by Rick Chambers to approve the minutes as presented. Motion passed with Two (2) ayes and No (0) nays.

RE: TRAFFIC CONTROL SPECIALISTS – STORM DRAIN BONDING

Bob Aloï from Territorial Engineering came before the Board to explain the storm water project running to the new building to be constructed by Traffic Control Specialists. He said he would like the requirement for bonding waived that is in the drainage ordinance. There will be a retention pond with an overflow that will run into an existing 30 inch line that was installed for Toll Brothers. All other aspects of the ordinance will be followed. Rick Chambers made a motion, seconded by Ed blue to waive the bonding requirement for the storm drain project leading to TCS. Motion passed with Two (2) ayes and No (0) nays.

RE: STORM DRAIN ON PEARL STREET

Mayor Chambers said the street department provided him with a quote for repair of the storm water line for the 600 to 700 block of Pearl Street. A 4 X 4 area is caving in due to a leak. The bid was from Culy Contracting for \$3,500.00. They will seal the leak and install a hydraulic cement seal. Wastewater Superintendent, Kelly Clemons said she has used this company before and they did good work. Rick Chambers made a motion, seconded by Ed Blue to hire the company for the repair. Motion passed with Two (2) ayes and No (0) nays.

RE: 705 and 707 FISHER STREET – SEWER PROBLEM

The sewer line at 705 and 707 Fisher run together before going to the City main line. Mr. Korp wants to run a new line to separate the two properties. He would like the City to waive the tap fee since the line is presently tied in at this time.

Mayor Chambers made a motion to charge the actual cost of materials or a minimum of \$100.00 plus the \$25.00 for the inspection fee. Ed Blue seconded the motion. Motion passed with Two (2) ayes and No (0) nays.

RE: SUPERINTENDENTS REPORT

Jeff Borg, MVH Superintendent made the following report. The street paving is complete. A lot of material was used on Lake Street due to the mound in the middle of the street. The street sweeping is done for the year. The sweeper needs to be repaired. The curtain set and pressure and suction tubes on the pick-up head need to be replaced, as well as the gutter brooms. The cost will be about \$1,800.00. The leaf vac is ready for use starting on October 13. Still need a building for storage. The tree service is done. They had four trees removed and also one for the water department. The emerald ash borer has killed a lot of the ash trees in the community.

Todd Gardner, Water Superintendent passed out the following report:

- A. Bulk water sales, Fire Department, City is not still not charging should also charge for water used during fires.
- B. Transformer in the water plant. Tub in MMC for the transformer.
- C. Updated electric to the water tower at Tower 1. Fourway has its internet boxes set.
- D. Customers need to be installing main shut offs when we turn them off the repairs. We need to bill turn on turn off fees per ordinance.
- E. The utility needs to take a good look at the previous ordinances. Loss recovery....

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- F. Electric service and controls to well house two and three, well there needs to go offline this winter and be rehabbed before we cause irreversible damage to the well. On well three, replace 40 hp motor and 40 year old controls with updated 20 hp motor and VFD drive. Switch well three to the electric service from the water plant. Putting its service on the backup generator at the water plant, this will save monthly fees for having the NIPSCO three phase electric service removed.
- G. Water Meters are still needed for many unmetered services; I would like to look into it and see if the installation of additional meters would increase revenue and offset the cost of getting a low interest loan to install them. Possibly borrow the funds from the city, or NRWA revolving fund?

There are still about 40 unmetered properties that should also be looked at. John Julian is coming in to present a rate study the second week of October. The cost of the electrical upgrades would be about \$22,000.00 and the pumps would be about \$22,000.00. The Tahoe is still at the Skill Center and needs a new motor.

Kelly and Todd attended the Alliance of Indiana Rural Water's fall convention, in Fort Wayne. It was a successful training event. Next week Todd will be attending the National Rural Water Association Convention in Oklahoma City.

Kelly Clemons, Wastewater Superintendent reported that the new top for the lift station came in Campagna had to install it. They also had to do work for the City at the White House Motel. Their bill and the one for DSS for dewatering came to \$1,428.00.

Sterling Patrick, Waste Water Department laborer is still off on sick leave. He is going back to the doctor on October 6th and is doing therapy. He is hoping to come back after that appointment.

Superintendent Clemons said the line at the White House Motel as well as lines between Shield and Bower South of the tracks needs to be relined. \$65,000.00 could be needed for the lines and manholes down Portland and through Parkview to the river.

The department did regular fall maintenance on the lift station on East 8.

The Mayor said to document the time spent at the jail by the department. A mechanical system would be preferable to the screen system used now.

Kelly traded in the old gas detector for \$100.00 off a new one. The final cost was \$575.00 and will cost \$125.00 to calibrate.

Mayor Chambers told Kelly to look into getting a device to lift the manhole covers.

Police Chief, Clint Norem said that the call volume at present is running about normal. Many calls aren't really for police issues.

Officer Combs is working on child abuse or neglect cases. He is caught up now. The chief said there are issues with both 2009 autos. One has a transmission going out and the other has a rod going out. He is working with the Clerk-Treasurer to find the money to buy a car.

Chief Norem has spoken to the owner of O's Tap about the issues that were brought up at the recent Council meeting by an adjoining property owner. His department will try to increase patrols in the area.

There being no further business to come before the board at this time the meeting upon motion was duly adjourned.

 Rick Chambers, Mayor

Attest:

 Jeffery J. Houston, Clerk-Treasurer