

THE BOARD OF PUBLIC WORKS AND SAFETY  
DECEMBER 27, 2012

The Board of Public Works and Safety met in regular session on December 27, 2012 at 9:30 AM CST at the Knox City Hall with the following members present: Mayor, Rick Chambers; Clerk Treasurer, Jeff Houston and Boardmembers, Ed Blue and Jim Collins. City Attorney, Dave Matsey was absent.

RE: APPROVAL OF MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting were mailed to the boardmembers prior to the meeting for their review.

Ed Blue made a motion, seconded by Jim Collins to approve the minutes as presented. Motion passed with Three (3) ayes and No (0) nays.

RE: PROPOSAL AGREEMENT FOR DEMO - KOFFEL BUILDING - 2 THRU 4 NORTH MAIN *St. Ct. Eco. Dev.*

Van Janovic from Territorial Engineering presented a proposal for demolition of the former Koffel building:

December 18, 2012

City of Knox  
101 W. Washington St.  
Knox, In 46534

Attn: Mayor Rick Chambers

RE: Proposal for Engineering Services for demolition of the Koffel Building located in Knox, Indiana.

Dear Mayor Chambers,

We are providing you this proposal at your request for the complete demolition of the Koffel Building in Knox, Indiana. The scope of the demolition work by contractors would include and not be limited to removal of all building materials, all foundations to three (3) feet below the expected finish grade, fracturing of all basement floors, filling the building cavity to an established finish grade, and weather proofing of the north masonry party wall.

Our services will include a preliminary meeting to determine the project scope, preparation of performance specifications for the building demolition and weather proofing of the north party wall. We will aid in obtaining bids or negotiating project costs, and contractor selection. A pre-bid meeting can take place if necessary. We will provide periodic field observation when the contractor(s) are active on site. We will recommend contractors progress payments. It is expected that all hazardous material will be removed by others before this work starts.

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Our fee for this work is \$11,300.

Thank you for considering us for being a part in this most important project. If you have any questions, please contact me at your convenience. If you wish to proceed with the project as described herein, please sign and date below and return the signed agreement to our office.

Sincerely,  
Territorial Engineering, LLC  
/s/ Van H. Janovic, P.E., L.S.

Ed Blue made a motion, seconded by Jim Collins to accept the proposal pending review by the City Attorney. Motion passed with three (3) ayes and No (0) nays.

RE: PHOENIX HOUSE - TERRITORIAL ENGINEERING INVOICE

Jim Collins made a motion, seconded by Ed Blue to approve the Phoenix House invoice for \$38,000.00. Motion passed with three (3) ayes and No (0) nays.

RE: K-9 DOG RETIREMENT

Mayor Chambers said the police dog has been determined to be of no value due to it's age and health. It is half way through it's expected life expectancy and has lime disease. The officer who trains and handles the dog would like to purchase it. Jim Collins made a motion to declare the dog "of no value" and sell the dog to officer Keen for one dollar. Ed Blue seconded the motion. Motion passed with three (3) ayes and No (0) nays.

RE: PHOENIX HOUSE C/O 1-S

Ed Blue made a motion, seconded by Jim Collins to approve change order 1-B pending approval by OCRA. Motion passed with three (3) ayes and No (0) nays.

RE: SUPERINTENDENTS REPORTS

MVH Superintendent, Jeff Borg, reported that all equipment is in good shape. He ordered his first load of salt. The new employees are working out well.

Water Department Superintendent Todd Gardner reported no immediate problems. He plans to get with the fire department to mark the hydrants that are completely out of service. The department has replaced about three or four this year.

Wastewater Superintendent, Kelly Clemons reported that the return pump is working well. She has received only one quote back for the new wall. Three other companies were contacted but haven't given quotes. The bid received was for \$4,500.00.

Chief of Police, Clint Norem said the departments cars are running well. He is waiting to hear from PERF on approval of the new officer.

There being no further business to come before the board, the meeting was duly adjourned.

\_\_\_\_\_  
Rick Chambers, Mayor

Attest: \_\_\_\_\_  
Jeffery J. Houston, Clerk-Treasurer